



# MEDIUM TERM FINANCIAL STRATEGY 2023/24 - 2025/26



View of the Washlands enhancement area and the focus of the Council's  
Town Centre Regeneration and Tourism activities.

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# Foreword by the Cabinet Member for Finance and Treasury Management

It gives me great pleasure to introduce the Council's Medium Term Financial Strategy (MTFS) for the period 2023/24 to 2025/26.

This Medium Term Financial Strategy has been developed during a period in which there remains a high degree of uncertainty due to the current economic conditions, the planned reforms to local government finance and demand levels for supported housing within the Borough. Nevertheless our strategic approach to financial planning has enabled us to respond to the environment positively and the strategy represents significant investment in our priorities within the Borough, whilst at the same time protecting services and presenting a balanced budget.

Our most recent Budget Consultation enabled residents to provide their views on spending priorities and these have been used in developing this strategy. Consultations have consistently shown that people want and value key local services even if this meant an increase in council tax. Set against a backdrop of no increase in Council Tax between 2010 and 2018 and the fact that the Borough's council tax is below the national average, this future strategy assumes that Council Tax for a Band D property will increase by 2.98% or £5.58 for 2023/24. This equates to 11p per week for a Band D property and 7p a week for a Band A property and represents a sum well below inflation. This strategy sets this funding aside in 2023/24 in order to provide a cost of living package of support during the current economic conditions.

The Strategy makes extensive provision for capital investment in the Borough totalling £37.4m. This includes a range of projects within the Towns Fund Programme to be delivered in conjunction with our partners; funding towards the Uttoxeter Master Plan and a Village Enhancement Programme via the UK Shared Property Funding and a Council contribution; support to bring forward progress and delivery of the Uttoxeter Sports Hub and provision for ICT and cemeteries improvements, Disabled Facility Grants and funding towards the Community Regeneration Scheme. In addition a number of projects will continue into 2023/24, including enhancement at the Washlands and work to expand the cemetery.

## **Central Government Funding Settlement**

The announcement of the provisional Local Government Settlement for 2023/24 was made in December 2022 and subsequently finalised in early February 2023. This was more positive than widely expected within the sector. This follows an unprecedented period of central funding reductions to local authorities between 2010 and 2019 and a Core Spending Power change well below the average for District Councils in 2020/21 and 2021/22. This was another one year settlement for 2023/24 with the planned reforms of local government finance delayed for two years into the next parliament providing authorities with a degree of short term certainty and allowing additional Government resources to be built into the budget on a temporary basis.

Reforms to local government were first announced in 2016 and there have since been a number of deferrals. These reforms have been delayed on a number of occasions but for the purpose of this strategy we are making assumptions that these could come into affect from April 2025:

- A review of the needs assessment (previously Fair Funding Review announced in 2016) is due to determine a new mechanism for allocating resources within the sector;
- The Business Rates Retention Scheme is due to be reset potentially removing all of the previously generated growth in the system; and finally
- The New Homes Bonus Scheme is not intended to continue in its current form beyond 2023/24.

The potential impact of these changes represents significant uncertainty in terms of the financial resources available from 2025/26 onwards.

The Settlement Funding Assessment (SFA) as confirmed in February 2023 results in an increase in Core Spending Power of £0.631m (4.7%). This is better than expected but still below the current inflationary pressures being experienced by the Council. The Council has not received any Core Revenue Grant for a number of years from the Government and the government will once again fund the 'negative RSG' In addition to which the Council will also receive:

- An increase in Business Rates Retention by CPI (10.1%) as opposed to RPI (12.6%)
- A single year's allocation of New Homes Bonus Funding of £0.973m. This is a decrease of £0.560m on the previous years allocation, which reflects the policy to no longer make legacy payments in respect of prior years.
- A new funding guarantee grant of £0.716m to ensure a 3% increase in Core Spending Power (before assumptions on council tax rates increases but including those on the Council Tax base). This replaces the Lower Tier Support Grant.
- A reduction in the services grant due to the cancellation of the increase in National Insurance contributions and to move funding to the Supported Families Programme.
- Existing council tax grants (£0.116m) have been rolled into the settlement (as Revenue Support Grant)

Nationally published figures at provisional settlement, outlined in the table below, indicate an increase of 4.7% in the Council's Core Spending Power compared to the average for Shire Districts of 5%.

Table showing Core Spending Power

<b>Breakdown of Settlement</b>	<b>2022/23</b>	<b>2023/24</b>
	<b>£'m</b>	<b>£'m</b>
<b>Settlement Funding Assessment</b>	<b>3.200</b>	<b>3.435</b>
<b>Business Rates Multiplier</b>	<b>0.327</b>	<b>0.565</b>
<b>New Homes Bonus</b>	<b>1.533</b>	<b>0.973</b>
<b>Lower Tier Support Grant</b>	<b>0.146</b>	<b>-</b>
<b>Services Grant</b>	<b>0.221</b>	<b>0.129</b>
<b>Grants Rolled</b>	<b>0.116</b>	<b>-</b>
<b>Funding Guarantee</b>	<b>-</b>	<b>0.716</b>
<b>Assumed Council Tax Income*</b>	<b>7.755</b>	<b>8.111</b>
<b>Total</b>	<b>13.298</b>	<b>13.929</b>
<b>Increase in Resources</b>		<b>0.631</b>
		<b>4.7%</b>

\* In calculating this figure the Government assume a 2.99% increase in Council Tax and a Tax base in line with the CTB form submitted in October 2022. This figure also includes special expenses, but excludes Parish Precepts.

## **Business Rates**

The business rates retention (BRR) scheme came into effect from 1st April 2013 and forms a principal element of local Government funding. This provides local authorities with a direct financial benefit from economic growth, but also exposure to financial risk as a consequence of economic contraction. The Council is no longer in receipt of Revenue Support Grant, therefore the settlement contains the baseline funding (£3.319m) for the BRR Scheme.

A key determinate of local Government funding is the actual business rates collected. Income above or below the expected level of business rates impacts on locally retained income. Under the mainstream system there is a safety net built into the scheme to ensure that no authority's income falls below a set level, for East Staffordshire this would be set at £3.070m. Likewise there is levy payable on any business rate growth above the baseline, for East Staffordshire this is set at 50%. However, the Council has formed a Pool with other Staffordshire authorities and this is outlined in

The Government is committed to undertaking a business rates reset in line with the original intentions of the scheme. It is intended that this this will re-distribute growth within the system in line with the needs assessment. These reforms have once again been delayed, this time for two years and into the next Parliament. There have been a number of consultations and working groups taking place over several years but it is not yet known how and when the reset will take place, for example it could be a full reset to baseline, a partial reset or a phased reset. Bearing this in mind the proposals within this strategy assume business rates funding from 2025/26 is reduced based on a 50% partial/transitional reset with the funding re-distributed based on a revised needs assessment, but overall no reduction in Core Spending Power.

### **Business Rates - Staffordshire Pool**

The Council established a business rates pool with the other Staffordshire authorities in 2019/20 which also included a Pilot 75% retention scheme. In respect of 2020/21 to 2023/24 the pool has been rolled forward based on the 50% retention scheme. This allows the Pool to retain any levy payments that would otherwise be payable to Central Government. Under the Pooling arrangement 40% of the levy is retained by the authority with 60% treated as windfall and distributed back to the authorities. Under this arrangement the Pool must make its own arrangements for safety net. Should any of the authorities within the Pool be in a safety net position the Council would need to contribute its share towards this in line with the agreement. The Council's contribution to the safety net fund is held within the Business Rates Risk Reserve.

### **New Homes Bonus**

In addition to the formula funding, we also see the continuation of the New Homes Bonus Scheme. This is a non-ring fenced grant which is based on the number and type of housing properties brought on to the rating list each year. Over the years a number of changes have been made to the scheme including scaling back the number of years for which legacy payments are made and the introduction of a baseline, both aimed at reducing the cost of the scheme and the level of allocations to authorities. The current financial year 2022/23 was widely expected to be the final year of this scheme, with changes being made alongside the wider reforms. However unlike the other reforms, the scheme has been rolled forward only for 2023/24, with no legacy payments being made and uncertainty remains over the future of the scheme.

The Council's New Homes Bonus allocation for 2023/24 is a payment of £0.973m, compared with £1.533m in 2022/23. The reduction in funding relates to the loss of a legacy payment from previous years, with the size of the allocation for 2023/24 reflecting positive levels of housing growth within the Borough.

## **Budget Consultation**

The Council conducted a budget consultation during the Autumn of 2021. This enabled residents to tell the authority what they saw as budget priorities. The key findings from this survey were:

- The highest response to those surveyed said the Council should protect services, even if council tax and fees for service users' increase.
- Those services which scored the highest in terms of being a priority for residents included, Waste Collection, Parks/Open Spaces, CCTV, Street Cleaning and Town Centre Regeneration.
- In respect of the services that the Council provides on a discretionary basis, residents indicated that Garden Waste, Outdoor and Indoor Leisure, CCTV and Outdoor Markets should be protected, whilst Mayoral/Civic Activities, Burton Civic Function Suite, Arts and Brewhouse Theatre were least desirable to be protected.
- In terms of generating additional income to support the budget, residents indicated that fees to service users could be increased in relation to the Brewhouse, CCTV, passing on the parking app charges to users and Bulky/trade waste.

Once again these findings have been taken into account when reviewing the budget.

## **Council Tax in 2023/24**

The Borough Council's share of the overall Council Tax bill in 2023/24 will increase by 2.98% or £5.58 from 2022/23 on a Band D Property. This is being set aside to provide a cost of living support package for 2023/24 to reflect the current economic circumstances. In the medium term it will help both protect local services from the ongoing impact of the current financial pressures and invest in the financial future for our Council and the future wealth and prosperity of our Communities. The increase is well below inflation and equates to 11p per week for a Band D property and 7p per week for a week for a Band A property.

The MTFs Report highlights in detail the main elements of the Medium Term Financial Strategy. The budget has been prepared reflecting the government's one year financial settlement with the planned reforms of local government finance delayed for two years into the next parliament. The strategy assumes that from 2025/26 onwards there will be a 50% business rates reset/transition and a core spending power freeze. This equates to an estimated £1.2m or 4% reduction in resources. The outcome of these reviews could be more significant than our estimates, although as seen in previous years there could be further delays to the implementation or indeed a more generous settlement and/or more extensive transitional protections. Identified revenue investment in our priorities and pressures due to the current economic conditions for 2023/24 include:

- Investment to Support our Regeneration Plans
- Support towards Climate Change, Tourism and Marketing
- Additional funding for Waste Management Service, reflecting housing growth in the Borough
- Preparation for a Local Plan Review in the future.
- Inflationary Pressures including National Pay Awards, Energy and Fuel Costs and Contract Inflation.

The report also highlights areas in which significant savings/additional income have been identified:

- Increased return on Investment Income
- Pension Payments and associated savings - following recent Triennial Review
- Recycling Income and Third Party Payment Savings
- Planning and Selective Licensing Income
- Other Procurement, Business Rates and Staffing Savings



## **Reserves**

In the current climate, reserves can be viewed as an indicator of financial resilience. During the course of the year the council has compared its level of revenue reserves with those authorities within our nearest neighbour comparator group, as well as similar authorities within Staffordshire. This is consistent with the Resilience Index, recently published by CIPFA. Whilst this can only be viewed as a guide, due to each authority potentially having different risks to take into consideration, this indicated that our reserves are broadly in line with the average. Taking into account the level of risks the Council faces in relation to supported housing claims and disputes, as well as moving forwards the proposed local government finance reforms, it remains important that the Council holds a suitable level of reserves to support sustainability.

The MTFS report, referred to above, includes a positive statement from the Chief Financial Officer on the appropriate use and level of our reserves whilst noting that the MTFS for 2024/25 to 2025/26 has been balanced by the use of windfall monies held in the New Homes Bonus reserve until such time as the impact of the supported housing claims/disputes and local government reforms are more fully understood. At which point a formal savings plan will be developed, if required in order to reduce the reliance on one-off resources and ensure the Council's financial sustainability in the medium to long term.

## **The Capital Programme**

The Council's Capital Programme, prepared in line with our Corporate Priorities, amounts to £37.4m includes a number of new projects and initiatives as well as updated allocations (including 2022/23) in relation to the Towns Fund and UKSPF

- A Council funding allocation towards the **Uttoxeter Master Plan** amounting to £1.8m
- The Council approved the **Towns Fund Programme of £27.8m** at its meeting in March 2022. These projects will be delivered in conjunction with a range of partners over the period 2022/23 to 2025/26. This includes £23.8m funding from Government and £4m from Section 106. There have subsequently been revised funding allocations between the various projects, which are agreed in principle with DHLUC and subject to the approval of Council.
- Support for the **Uttoxeter Sports Hub** of £1.7m, including a contribution from Section 106 funding;
- **UK Shared Prosperity Funding of £1.75m** towards the Uttoxeter Master plan (£1m) and a Village Enhancement Programme (£0.750m);
- **Community Regeneration Fund** to provide support to communities of £0.1m;
- **Departmental Capital Bids totalling £0.1m** in relation to ICT provision, cemeteries and open spaces;
- Supporting communities through **Disabled Facilities Grants**, with this being funded via the Better Care Fund (assumed award of £1.16m each year);
- In addition to this a number of projects in the current capital programme are taking place over several years and will be rolled forward into 2023/24 at Outturn (31st March 2023).

Further details of the Capital Proposals and financing can be found in the Capital Programme Section of this booklet and Asset Management and Capital Strategy 2023/24.

## **Conclusion**

Overall, I believe that this is a sound budget which recognises the Council's priorities and objectives. Despite the current economic conditions and continued significant uncertainty over future funding levels and supported housing claims, the authority has been able to respond to the challenge positively, producing a balanced budget, which both protects our services and invests in the future in line with our collective priorities.

I would like to record formally my thanks to all those associated with it.

# Three Year Budget Summary

## 2023/24 - 2025/26



### Introduction

The scope of the Council's Medium Term Financial Strategy covers the period 2023/24 - 2025/26. It demonstrates that, despite significant uncertainty over future funding levels and the impact of the current economic conditions, the Council is financially sustainable over this period. Set out in the table below are the forecast budgets at summary level for 2023/24 to 2025/26, along with the key assumptions that have been made on a prudent basis. The budget has been balanced for 2023/24 allowing for £0.127m of one-off reserves to be allocated to support the capital programme. For 2024/25 to 2025/26 the budget has provisionally been balanced with the use of the New Homes Bonus Reserve. For 2025/26 this is based on pragmatic assumptions in relation to the impact of the local government finance reforms. The Council has strong underlying financial resilience, which is also reflected within the latest CIPFA Resilience Index which demonstrates that the Council is generally low/medium risk across a range of financial indicators. Once the outcome of supported housing claims/disputes and /or local government finance reforms are fully understood we will develop a savings plan in order to reduce reliance on one off resources as may be necessary. The Council has an effective track record of delivering savings should they be necessary,

### Key Budget Assumptions

The budget for 2023/24 to 2025/26 assumes:

- Pay awards - An increase of 4% for 2023/24, 2.5% for 2024/25, with 2% there afterwards.
- Employers national insurance reversal – as per national announcement
- Pension contributions (including a discounted prepayment) following triennial revaluation.
- Staffing vacancy factor of 2% included (excluding waste management).
- A 98% council tax collection rate
- Tax base as approved for 2023/24 with subsequent increases of 2%.
- Interest rates on investments 3.7%\* falling to 2.6% by 2025/26.
- Council tax increases of 2.98%
- Government Settlement Funding/Business Rates Reset – For 2023/24 this is as per settlement and NNDR Estimates with the same principles rolled forward to 2024/25. For 2025/26 it has been assumed that a 50% business retention scheme reset/transition will take place with resources from business rates growth distributed within the sector through the settlement based on a new needs assessment. It has been assumed that a minimum policy of no reduction in Core Spending Power seen in 2012/22 and 2022/23 will be applied. This approach reduces resources in 2025/26 by £1.2m.
- Contingency - A one-off volatility provision of £200k for 2023/24 and provisions linked to current contract negotiations as a result of the current economic conditions.

*\*Due to uncertainty / volatility in relation to how high interest rates rise and how quickly they fall as a result of inflation, this budget has been de-risked for 2023/24.*

	2023/2024 Budget	2024/2025 Budget	2025/2026 Budget
	£'000	£'000	£'000
<b>Total Revenue Budget</b>	<b>15,640</b>	<b>15,803</b>	<b>16,709</b>
Retained Business Rates	(5,302)	(5,514)	(5,001)
Revenue Support Grant	(116)	(123)	-
Covid-19 Financial Support (Reserve)	(18)	-	-
Financial Guarantee Grant / Baseline Need	(716)	(1,321)	(924)
Services Grant	(129)	(129)	-
New Homes Bonus	(973)	-	-
Council Tax (Surplus)	(214)	-	-
Support from New Homes Bonus Reserve	-	(151)	(1,811)
<b>Net Revenue Budget</b>	<b>8,172</b>	<b>8,565</b>	<b>8,973</b>
Special Expenses	(445)	(445)	(445)
<b>To be raised from Council Tax</b>	<b>7,727</b>	<b>8,120</b>	<b>8,528</b>
Council Tax Increase (Band D)	2.98%	2.98%	2.98%

## Budget Summary 2023/24 - 2024/25

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
2,466	Leader of the Council	2,750	2,504
106	Cultural Development and Tourism	723	655
1,997	Communities and Housing Standards	2,535	2,637
6,352	Environment and Climate Change	7,327	7,762
2,264	Finance and Treasury Management	1,093	1,552
276	Regeneration, Business Support & Marketing	380	391
614	*Corporate Items	832	302
<b>14,075</b>	<b>Total Revenue Budget</b>	<b>15,640</b>	<b>15,803</b>
(4,859)	Business Rates Retained	(5,302)	(5,514)
-	Revenue Support Grant	(116)	(123)
(146)	Lower Tier Support Grant	-	-
(18)	Covid-19 Financial Support (Reserve)	(18)	-
-	Funding Guarantee Grant / Baseline Need	(716)	(1,321)
(221)	Services Grant	(129)	(129)
(1,533)	*New Homes Bonus	(973)	-
(139)	Council Tax (Surplus) / Deficit	(214)	-
596	Transfer to Reserves	-	-
-	Support from New Homes Bonus Reserve	-	(151)
<b>7,755</b>	<b>Net Revenue Budget</b>	<b>8,172</b>	<b>8,565</b>
(439)	Special Expenses	(445)	(445)
<b>7,316</b>	<b>To be Raised from Council Tax</b>	<b>7,727</b>	<b>8,120</b>
39,059	Tax Base	40,060	40,881
<b>£187.30</b>	<b>Tax Rate for a Band D Property</b>	<b>£192.88</b>	<b>£198.63</b>

\* Comparator figures amended for 2022/23 to transfer New Homes Bonus from Corporate Items into General Fund Financing

Major Precepting Authorities - 2023/24		£
Staffordshire County Council Precept	58,937,474	
Staffordshire County Council Tax Rate	40,060.0	1,471.23
Staffordshire Fire Service Precept	3,375,055	
Staffordshire Fire Service Tax Rate	40,060.0	84.25
Staffordshire Police Authority Precept	10,438,434	
Staffordshire Police Authority Tax Rate	40,060.0	260.57
Staffordshire County/Fire/Police Tax Rate		<u>1,816.05</u>

## Budget Summary 2023/24 - 2024/25

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
449	Corporate Management Team	601	620
2,349	Human Resources, Payments & Pensions	2,078	2,061
(402)	Legal Services	(336)	(322)
(16)	Local Land Charges	(16)	(19)
86	Planning	423	164
<b>2,466</b>	<b>Leader of the Council</b>	<b>2,750</b>	<b>2,504</b>
490	Arts, Brewhouse and Functions	694	686
317	Leisure Services	115	29
43	Licensing and Enforcement	139	145
12	Markets	102	105
(787)	Off Street Parking	(522)	(515)
31	Strategic Tourism	195	205
<b>106</b>	<b>Cultural Development and Tourism</b>	<b>723</b>	<b>655</b>
78	CCTV	106	108
300	Community and Civil Enforcement	367	379
497	Environmental Health	535	567
319	Housing	346	353
36	Partnerships	41	40
706	Revenues, Benefits and Customer Contacts	1,061	1,110
61	Social Regeneration	79	80
<b>1,997</b>	<b>Communities and Housing Standards</b>	<b>2,535</b>	<b>2,637</b>
49	Climate Change	87	29
1,848	Community and Open Spaces	2,098	2,053
4,455	Environment	5,142	5,680
<b>6,352</b>	<b>Environment &amp; Climate Change</b>	<b>7,327</b>	<b>7,762</b>
914	Corporate and Commercial	1,019	1,040
940	Financial Services and Capital Financing	(379)	45
410	IT and Printing	453	467
<b>2,264</b>	<b>Finance and Treasury Management</b>	<b>1,093</b>	<b>1,552</b>
87	Marketing	94	95
189	Enterprise	286	296
<b>276</b>	<b>Regeneration, Business Support &amp; Marketing</b>	<b>380</b>	<b>391</b>
614	Corporate Budgets	832	302
<b>614</b>	<b>Corporate Budgets</b>	<b>832</b>	<b>302</b>
<b>14,075</b>	<b>Total Revenue Budget</b>	<b>15,640</b>	<b>15,803</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
11,715	Employees	13,626	14,052
2,580	Premises-Related Expenditure	2,972	2,895
1,139	Transport-Related Expenditure	1,342	1,500
3,700	Supplies & Services	4,699	4,360
1,218	Third Party Payments	1,032	993
18,440	Transfer Payments	17,006	16,672
2,019	Capital Charges	2,010	2,004
(26,736)	Income	(27,047)	(26,673)
<b>14,075</b>	<b>Total Revenue Budget</b>	<b>15,640</b>	<b>15,803</b>

# TAX RATES FOR A BAND D PROPERTY 2023/24



Medium Term Financial Strategy  
2023/24 to 2025/26

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PARISH	TAX BASE	PARISH PRECEPT	PARISH TAX RATE	SPECIAL EXPENSE	SPECIAL EXPENSE TAX RATE	E.S.B.C TAX RATE	STAFFS C.C./ POLICE/ FIRE TAX RATE	TOTAL TAX RATE
		£	(1) £	£	(2) £	(3) £	(4) £	(1 to 4) £
Abbots Bromley	846.1	30,425.76	35.96	-	-	192.88	1,816.05	2,044.89
Anglesey	1,632.1	32,000.00	19.61	29,788.00	18.25	192.88	1,816.05	2,046.79
Anslow	361.5	10,840.00	29.99	-	-	192.88	1,816.05	2,038.92
Barton under Needwood	1,968.2	81,000.00	41.15	7,894.00	4.01	192.88	1,816.05	2,054.09
Blithfield	137.6	4,712.00	34.24	-	-	192.88	1,816.05	2,043.17
Branston	3,496.2	79,713.36	22.80	26,333.00	7.53	192.88	1,816.05	2,039.26
Brizlincote	1,926.8	16,898.04	8.77	42,886.00	22.26	192.88	1,816.05	2,039.96
Burton	1,247.5	18,000.00	14.43	14,629.00	11.73	192.88	1,816.05	2,035.09
Croxden	120.9	6,400.00	52.94	-	-	192.88	1,816.05	2,061.87
Denstone	429.8	15,500.00	36.06	-	-	192.88	1,816.05	2,044.99
Draycott in the Clay	344.4	22,200.00	64.46	731.00	2.12	192.88	1,816.05	2,075.51
Dunstall	87.6	1,810.00	20.66	-	-	192.88	1,816.05	2,029.59
Ellastone	158.5	7,255.00	45.77	-	-	192.88	1,816.05	2,054.70
Hanbury	235.2	9,878.00	42.00	353.00	1.50	192.88	1,816.05	2,052.43
Hoar Cross	107.4	6,150.00	57.26	-	-	192.88	1,816.05	2,066.19
Horningslow and Eton	3,729.1	38,521.60	10.33	62,260.00	16.70	192.88	1,816.05	2,035.96
Kingstone	260.3	14,864.00	57.10	214.00	0.82	192.88	1,816.05	2,066.85
Leigh	438.9	10,125.00	23.07	-	-	192.88	1,816.05	2,032.00
Marchington	516.2	29,702.15	57.54	532.00	1.03	192.88	1,816.05	2,067.50
Mayfield*	476.8	12,661.92	26.56	2,819.00	5.91	192.88	1,816.05	2,041.40
Newborough	226.9	16,323.00	71.94	-	-	192.88	1,816.05	2,080.87
Okeover	35.4	-	-	-	-	192.88	1,816.05	2,008.93
Outwoods	1,282.2	26,426.14	20.61	2,429.00	1.89	192.88	1,816.05	2,031.43
Ramshorn	26.2	-	-	-	-	192.88	1,816.05	2,008.93
Rocester	540.6	24,181.04	44.73	2,252.00	4.17	192.88	1,816.05	2,057.83
Rolleston on Dove	1,434.2	90,331.00	62.98	2,039.00	1.42	192.88	1,816.05	2,073.33
Shobnall	1,979.5	37,180.00	18.78	7,838.00	3.96	192.88	1,816.05	2,031.67
Stanton	121.4	1,600.00	13.18	-	-	192.88	1,816.05	2,022.11
Stapenhill	2,010.8	18,881.41	9.39	38,637.00	19.21	192.88	1,816.05	2,037.53
Stretton	3,267.9	202,119.62	61.85	28,020.00	8.57	192.88	1,816.05	2,079.35
Tatenhill and Rangemore	349.9	30,000.00	85.74	-	-	192.88	1,816.05	2,094.67
Tutbury	1,381.1	48,624.72	35.21	23,450.00	16.98	192.88	1,816.05	2,061.12
Uttoxeter Rural	728.5	35,000.00	48.04	-	-	192.88	1,816.05	2,056.97
Uttoxeter Town	4,645.0	287,804.00	61.96	83,695.00	18.02	192.88	1,816.05	2,088.91
Winshill	2,447.7	64,545.85	26.37	65,390.00	26.71	192.88	1,816.05	2,062.01
Wootton	63.5	1,500.00	23.62	-	-	192.88	1,816.05	2,032.55
Wychnor	52.1	-	-	-	-	192.88	1,816.05	2,008.93
Yoxall	946.0	29,851.00	31.55	2,425.00	2.56	192.88	1,816.05	2,043.04
<b>TOTAL</b>	<b>40,060.0</b>	<b>1,363,024.61</b>		<b>444,614.00</b>				

\* Mayfield Parish Council have not yet set a local precept and it is proposed to utilise powers under The Billing Authorities (Anticipation of Precepts) Regulations 1992 and the Billing Authorities (Anticipation of Precepts)(Amendments) Regulations 1995 in order to set the Council Tax Requirement and enable timely council tax billing.

# Leader of the Council



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
448,950	Corporate Management Team	600,868	620,004
2,348,930	Human Resources, Payments & Pensions	2,078,005	2,060,906
(401,603)	Legal Services	(336,439)	(322,213)
(16,258)	Local Land Charges	(15,476)	(19,160)
86,598	Planning	422,829	164,356
<b>2,466,617</b>	<b>Leader of the Council</b>	<b>2,749,787</b>	<b>2,503,893</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
3,789,173	Employees	3,940,534	3,989,819
26,601	Premises-Related Expenditure	39,193	41,461
33,429	Transport-Related Expenditure	30,151	32,551
422,689	Supplies & Services	604,193	709,868
(1,805,275)	Income	(1,864,284)	(2,269,806)
<b>2,466,617</b>	<b>Leader of the Council</b>	<b>2,749,787</b>	<b>2,503,893</b>

# Corporate Management Team



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 448,950	Corporate Management Team	£ 600,868	£ 620,004
<b>448,950</b>	<b>Corporate Management Team</b>	<b>600,868</b>	<b>620,004</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 447,597	Employees	£ 599,515	£ 618,651
14,059	Transport-Related Expenditure	14,059	14,059
5,169	Supplies & Services	5,169	5,169
(17,875)	Income	(17,875)	(17,875)
<b>448,950</b>	<b>Corporate Management Team</b>	<b>600,868</b>	<b>620,004</b>

2022/23	Employees	2023/24
3.6	FTE's	4.6

# Corporate Management Team



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
197,274	Employees	213,308	218,681
6,775	Transport-Related Expenditure	6,775	6,775
5,169	Supplies & Services	5,169	5,169
(75)	Income	(75)	(75)
<b>209,143</b>	<b>Chief Executive</b>	<b>225,177</b>	<b>230,550</b>
250,323	Employees	386,207	399,970
7,284	Transport-Related Expenditure	7,284	7,284
(17,800)	Income	(17,800)	(17,800)
<b>239,807</b>	<b>Heads of Service</b>	<b>375,691</b>	<b>389,454</b>
<b>448,950</b>	<b>Corporate Management Team</b>	<b>600,868</b>	<b>620,004</b>

## Budget

Holder: Andy O'Brien

## Telephone

Extension: 1300

### About the Service:

The Chief Executive is a key interface between staff, organisation, politicians and public and private sector partners; Principal policy advisor to the Council; The Head of the Council's Paid Service and corporate management team; and an ambassador for the whole authority. Heads of Service, as part of the Corporate Management Team support the Chief Executive in this role.

### Major Changes from 2022/23 Budget:

The employee costs including salary and on costs incorporate the new Head of Regeneration Chief Officer post to support delivery of our Regeneration Plans and reflect an allowance for future national pay awards and a realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
3.62	Net	4.85	5.00



# Human Resources, Payments & Pensions



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
264,925	Human Resources	272,937	278,574
112,005	Payroll and Payments	139,836	144,100
1,972,000	Pension Payments	1,665,232	1,638,232
<b>2,348,930</b>	<b>Human Resources, Payments &amp; Pensions</b>	<b>2,078,005</b>	<b>2,060,906</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
2,313,273	Employees	2,035,665	2,018,066
500	Transport-Related Expenditure	500	500
41,457	Supplies & Services	48,140	48,640
(6,300)	Income	(6,300)	(6,300)
<b>2,348,930</b>	<b>Human Resources, Payments &amp; Pensions</b>	<b>2,078,005</b>	<b>2,060,906</b>

2022/23	Employees	2023/24
6.5	FTE's	6.5

# Human Resources



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
180,153	Employees	184,482	189,619
350	Transport-Related Expenditure	350	350
23,622	Supplies & Services	27,305	27,805
(5,100)	Income	(5,100)	(5,100)
<b>199,025</b>	<b>Human Resources</b>	<b>207,037</b>	<b>212,674</b>
65,400	Employees	65,400	65,400
500	Supplies & Services	500	500
<b>65,900</b>	<b>Corporate Training</b>	<b>65,900</b>	<b>65,900</b>
<b>264,925</b>	<b>Human Resources</b>	<b>272,937</b>	<b>278,574</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

### About the Service:

Informs strategy and employment policy to Senior Managers and the Council as a whole, contributing to achievement of Corporate objectives and targets. Also provides advice on employment policies and procedures, national conditions of service and local agreements, job evaluation, employment contracts, employee relations, disciplinary matters and termination of employment. Advice is also given on recruitment and selection, staff transfers, learning, development, apprenticeships, induction, performance management and workforce planning.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. This also includes a salary transfer within the service.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.14	Net	2.20	2.25

# Payroll and Payments



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
97,720	Employees	124,551	128,815
150	Transport-Related Expenditure	150	150
15,335	Supplies & Services	16,335	16,335
(1,200)	Income	(1,200)	(1,200)
<b>112,005</b>	<b>Payroll and Payments</b>	<b>139,836</b>	<b>144,100</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

### About the Service:

The Payments Section produces the monthly payroll and provides payroll advice for the Council. It also makes statutory and non statutory deductions ensuring that the Council's obligations for national insurance and pensions are met. In addition the section pays the Council's creditors and facilitates Housing Benefit and grant payments. It also ensures the Council's obligations for Construction Industry Tax are met.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of employer pension contributions. This also includes a salary transfer within the service.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.93	Net	1.16	1.19

# Pension Payments



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
1,970,000	Employees	1,661,232	1,634,232
2,000	Supplies & Services	4,000	4,000
<b>1,972,000</b>	<b>Pension Payments</b>	<b>1,665,232</b>	<b>1,638,232</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

## About the Service:

Payments made into The Local Government Pensions Scheme (LGPS), reflecting nationally set policies and regulations. Complies with the requirements of the Pensions Regulator for automatic enrolment and re-enrolment.

## Major Changes from 2022/23 Budget:

There has been a realignment of pension contributions following the most recent triennial review with a higher proportion now attributed to services.

2022/23	Cost of Service (per resident)	2023/24	2024/25
16.31	Net	13.77	13.55

# Legal Services

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
(72,035)	Assets and Estates Management	(40,558)	(39,828)
54,627	Civic Ceremonials	55,665	58,809
(612,808)	Industrial Units	(641,348)	(639,203)
228,613	Legal	289,802	298,009
<b>(401,603)</b>	<b>Legal Services</b>	<b>(336,439)</b>	<b>(322,213)</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
284,198	Employees	356,631	366,700
26,601	Premises-Related Expenditure	27,193	29,461
7,590	Transport-Related Expenditure	4,897	7,297
89,835	Supplies & Services	114,765	114,785
(809,827)	Income	(839,925)	(840,456)
<b>(401,603)</b>	<b>Legal Services</b>	<b>(336,439)</b>	<b>(322,213)</b>

2022/23	Employees	2023/24
5.7	FTE's	5.7

# Assets and Estates Management



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
31,656	Employees	40,090	41,235
1,844	Premises-Related Expenditure	2,033	2,149
21,780	Supplies & Services	45,800	45,800
(127,315)	Income	(128,481)	(129,012)
<b>(72,035)</b>	<b>Assets and Estates Management</b>	<b>(40,558)</b>	<b>(39,828)</b>

## Budget

Holder: John Teasdale

## Telephone

Extension: 1267

### About the Service:

Responsible for management of all the Council's property /assets: obtaining professional valuations; maintenance of records; sales, purchases and leasing of land and buildings; maximising income from the Councils tenanted estate: assessment and collection of rents, licence fees and service charges.

### Major Changes from 2022/23 Budget:

The employee budget has been revised reflecting the current service responsibilities. Provision has been made for an upgraded asset management system and the expected additional costs of valuations for the annual statutory audit.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(0.60)	Net	(0.34)	(0.33)

# Civic Ceremonials



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
25,929	Employees	29,584	30,321
53	Premises-Related Expenditure	64	71
7,490	Transport-Related Expenditure	4,797	7,197
21,155	Supplies & Services	21,220	21,220
<b>54,627</b>	<b>Civic Ceremonials</b>	<b>55,665</b>	<b>58,809</b>

## Budget

Holder: John Teasdale

## Telephone

Extension: 1267

### About the Service:

The Mayor is the Civic Head of the Borough who participates in civic events and supports local charities. This includes Mayor Making in May and the Mayors Ball whilst also separately attending other events which he receives an invitation to.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.45	Net	0.46	0.49

# Industrial Units



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
24,704	Premises-Related Expenditure	25,096	27,241
(637,512)	Income	(666,444)	(666,444)
<b>(612,808)</b>	<b>Industrial Units</b>	<b>(641,348)</b>	<b>(639,203)</b>

## Budget

Holder: John Teasdale

## Telephone

Extension: 1267

### About the Service:

Control of income and expenditure attributable to the Council's industrial estates/units. Also responsible for repair and maintenance.

### Major Changes from 2022/23 Budget:

There is additional income following rent reviews and / or the change in occupancy of units.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(5.07)	Net	(5.30)	(5.29)



# Legal



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
226,613	Employees	286,957	295,144
100	Transport-Related Expenditure	100	100
46,900	Supplies & Services	47,745	47,765
(45,000)	Income	(45,000)	(45,000)
<b>228,613</b>	<b>Legal</b>	<b>289,802</b>	<b>298,009</b>

## Budget

**Holder:** John Teasdale

## Telephone

**Extension:** 1267

### About the Service:

Provides legal advice and assistance including monitoring officer work to the Council as a whole and across a range of Council meetings. Responsible also for the provision of legal expertise with regards to planning, licensing, contracts, property and governance. Keeper of the Council's title deeds, and agreements.

### Major Changes from 2022/23 Budget:

The employee staffing budget has increased due to a combination of factors to reflect the latest demands on the service as well as market pressures faced in recruitment, the estimated impact of future national pay awards and realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.89	Net	2.40	2.46

# Local Land Charges



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ (16,258)	Land Charges	£ (15,476)	£ (19,160)
<b>(16,258)</b>	<b>Local Land Charges</b>	<b>(15,476)</b>	<b>(19,160)</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 60,642	Employees	£ 73,772	£ 76,197
280	Transport-Related Expenditure	280	280
49,350	Supplies & Services	56,188	59,552
(126,530)	Income	(145,716)	(155,189)
<b>(16,258)</b>	<b>Local Land Charges</b>	<b>(15,476)</b>	<b>(19,160)</b>

2022/23	Employees	2023/24
2.0	FTE's	2.1

# Land Charges



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
60,642	Employees	73,772	76,197
280	Transport-Related Expenditure	280	280
49,350	Supplies & Services	56,188	59,552
(126,530)	Income	(145,716)	(155,189)
<b>(16,258)</b>	<b>Land Charges</b>	<b>(15,476)</b>	<b>(19,160)</b>

## Budget

Holder: Naomi Perry

## Telephone

Extension: 1611

### About the Service:

Local Authorities have a statutory duty to maintain a Local Land Charges public register, which forms part of an official search required for the conveyancing process. Local Land Charges acts as a one stop shop, for all internal departments and Staffordshire County Council by providing all home movers within the Borough with land and property data on the site they intend to purchase.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards, increments and a realignment of pension contributions, Discretionary income budgets have increased to offset increased costs.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(0.13)	Net	(0.13)	(0.16)

# Planning

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ (61,752) 148,350	Development Control Planning Policy	£ (35,398) 458,227	£ (11,131) 175,487
<b>86,598</b>	<b>Planning</b>	<b>422,829</b>	<b>164,356</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 683,463 11,000 236,878 (844,743)	Employees Transport-Related Expenditure Supplies & Services Income	£ 874,951 10,415 379,931 (842,468)	£ 910,205 10,415 481,722 (1,237,986)
<b>86,598</b>	<b>Planning</b>	<b>422,829</b>	<b>164,356</b>

2022/23	Employees	2023/24
16.3	FTE's	18.6

# Development Control



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
569,973	Employees	651,549	676,806
8,500	Transport-Related Expenditure	7,950	7,950
204,518	Supplies & Services	147,571	149,362
(844,743)	Income	(842,468)	(845,249)
<b>(61,752)</b>	<b>Development Control</b>	<b>(35,398)</b>	<b>(11,131)</b>

## Budget

Holder: Naomi Perry

## Telephone

Extension: 1611

### About the Service:

The Development Control team validate and process planning applications in accordance with national and local policy. The team is responsible for delivering decisions within prescribed targets through delegated powers or via Planning Committee. Key duties include the provision of pre-application advice, determining all types of planning, heritage and tree applications, contesting planning appeals and carrying out Enforcement duties. The service generates income from planning application fees and from the provision of pre-application advice.

### Major Changes from 2022/23 Budget:

The employee staffing budget has been re-aligned reflecting market pressures faced in recruitment and an investment into planning support provided. An allowance has also been made for future national pay awards and a realignment of pension contributions. There was a one off contribution towards the improvement of the services IT in 2022/23. Income has been realigned into 2023/24 to reflect an increase in planning income being offset by a reduction in the contribution from the planning reserve.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(0.51)	Net	(0.29)	(0.09)

# Planning Policy



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
113,490	Employees	223,402	233,399
2,500	Transport-Related Expenditure	2,465	2,465
32,360	Supplies & Services	232,360	332,360
0	Income	0	(392,737)
<b>148,350</b>	<b>Planning Policy</b>	<b>458,227</b>	<b>175,487</b>

## Budget

Holder: Naomi Perry

## Telephone

Extension: 1611

### About the Service:

The Planning Policy Team are responsible for delivering the Council's statutory planning framework including the Local Plan and Neighbourhood Planning agenda. The planning system involves the preparation of a number of policy and supplementary policy documents including development briefs and specialist advice to guide development across the Borough. The team includes expertise in heritage matters and the preparation of conservation area appraisals. The team are also responsible for the monitoring of planning information and partnership working across Staffordshire.

### Major Changes from 2022/23 Budget:

The increase in employee costs and supplies and services reflect the additional resources allocated to the service in preparation for a Local Plan Review in the future. In 2024/25 the additional costs are to be met from the Local Plan Reserve.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.23	Net	3.79	1.45

# Cultural Development and Tourism



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
489,440	Arts, Brewhouse and Functions	694,351	685,382
316,816	Leisure Services	114,905	29,440
42,773	Licensing and Enforcement	138,739	144,847
11,636	Markets	101,534	104,661
(787,484)	Off Street Parking	(522,153)	(515,114)
30,786	Strategic Tourism	195,253	205,290
<b>103,967</b>	<b>Cultural Development and Tourism</b>	<b>722,629</b>	<b>654,506</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
965,756	Employees	1,226,709	1,262,606
637,524	Premises-Related Expenditure	776,196	787,117
5,777	Transport-Related Expenditure	5,777	5,777
620,453	Supplies & Services	645,975	698,988
134,320	Third Party Payments	(74,562)	(164,646)
(2,259,863)	Income	(1,857,466)	(1,935,336)
<b>103,967</b>	<b>Cultural Development and Tourism</b>	<b>722,629</b>	<b>654,506</b>

2022/23	Employees	2023/24
27.8	FTE's	31.2

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.84	Net	5.83	5.28

# Arts, Brewhouse and Functions



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
105,745	Arts Development and Programmes	91,490	77,358
290,161	Brewhouse Arts Centre	405,086	405,070
93,534	Burton Town Hall	197,775	202,954
<b>489,440</b>	<b>Arts, Brewhouse and Functions</b>	<b>694,351</b>	<b>685,382</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
499,654	Employees	572,542	588,311
150,136	Premises-Related Expenditure	283,473	285,657
814	Transport-Related Expenditure	814	814
198,329	Supplies & Services	197,015	170,093
(359,493)	Income	(359,493)	(359,493)
<b>489,440</b>	<b>Arts, Brewhouse and Functions</b>	<b>694,351</b>	<b>685,382</b>

2022/23	Employees	2023/24
14.4	FTE's	14.4



# Arts Development and Programmes



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
9,501	Employees	10,863	11,140
112,085	Supplies & Services	96,468	82,059
(15,841)	Income	(15,841)	(15,841)
<b>105,745</b>	<b>Arts Development and Programmes</b>	<b>91,490</b>	<b>77,358</b>

## Budget

Holder: Chloe Brown

## Telephone

Extension: 1515

### About the Service:

The Brewhouse arts development programme provides a range of accessible and diverse participatory creative activities for the whole community of East Staffordshire. The programme supports the artistic activity and professional shows delivered within the Brewhouse and aims to raise the profile of the Brewhouse across the borough, particularly with harder to reach communities, new audiences and children and young people. The Arts programme also provides an opportunity for the Brewhouse to deliver a number of projects across the borough through its Brewhouse on Tour activity strand.

### Major Changes from 2022/23 Budget:

Supplies and services in 2022/23 included Arts initiatives relating to the Roundabout Theatre event, the Ale Trail and the Big Burton Carousel Public Art project. The 2023/24 budget includes initiatives relating to outdoor arts development.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.87	Net	0.76	0.64

# Brewhouse Arts Centre



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
280,695	Employees	320,917	329,661
77,048	Premises-Related Expenditure	129,589	131,176
814	Transport-Related Expenditure	814	814
39,866	Supplies & Services	53,988	41,436
(115,308)	Income	(115,308)	(115,308)
<b>283,115</b>	<b>Brewhouse Arts Centre</b>	<b>390,000</b>	<b>387,779</b>
51,319	Employees	59,359	61,564
25,000	Supplies & Services	25,000	25,000
(69,273)	Income	(69,273)	(69,273)
<b>7,046</b>	<b>Brewhouse Cafe/Bar</b>	<b>15,086</b>	<b>17,291</b>
13,000	Employees	13,000	13,000
1,000	Supplies & Services	1,000	1,000
(14,000)	Income	(14,000)	(14,000)
<b>0</b>	<b>Project WIRED</b>	<b>0</b>	<b>0</b>
<b>290,161</b>	<b>Brewhouse Arts Centre</b>	<b>405,086</b>	<b>405,070</b>

## Budget

Holder: Chloe Brown

## Telephone

Extension: 1515

### About the Service:

The Brewhouse Arts Centre is used extensively to accommodate rehearsals, meetings and events covering all aspects of the arts. An extensive programme is delivered consisting of: professional and amateur theatre productions, cinema, community workshops, gallery exhibitions, multi media workshops and corporate events. The Brewhouse team work in close partnership with external arts organisations, schools, the public sector and businesses.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Premises related costs have increased due to energy price rises and supplies and services have increased due to the Brewhouse website upgrade.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.34	Net	3.27	3.27

# Burton Town Hall



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
145,139	Employees	168,403	172,946
73,088	Premises-Related Expenditure	153,884	154,481
20,378	Supplies & Services	20,559	20,598
(145,071)	Income	(145,071)	(145,071)
<b>93,534</b>	<b>Burton Town Hall</b>	<b>197,775</b>	<b>202,954</b>

## Budget

Holder: Cheryl Maxim

## Telephone

Extension: 1549

### About the Service:

Burton Town Hall has a number of rooms available for events, classes, celebrations; and is hired on a regular basis by a wide range of groups and organisations. The events can vary from small fitness classes to large scale 5 day beer festivals. The venue is licensed for civil ceremonies and also hosts a large number of wedding receptions/celebrations in the Main Hall.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Premises related costs have increased due to energy price rises.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.77	Net	1.64	1.68

# Leisure Services

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 10,400	Health and Leisure Grants	£ 11,400	£ 11,400
306,416	Leisure Management	103,505	18,040
<b>316,816</b>	<b>Leisure Services</b>	<b>114,905</b>	<b>29,440</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 38,194	Employees	£ 39,917	£ 41,942
18,902	Premises-Related Expenditure	23,150	25,744
125,400	Supplies & Services	126,400	126,400
134,320	Third Party Payments	(74,562)	(164,646)
<b>316,816</b>	<b>Leisure Services</b>	<b>114,905</b>	<b>29,440</b>

2022/23	Employees	2023/24
1.0	FTE's	1.0

# Health and Leisure Grants



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
10,400	Supplies & Services	11,400	11,400
<b>10,400</b>	<b>Health &amp; Leisure Grants</b>	<b>11,400</b>	<b>11,400</b>
<b>10,400</b>	<b>Health and Leisure Grants</b>	<b>11,400</b>	<b>11,400</b>

## Budget

Holder: James Abbott

## Telephone

Extension: 1244

### About the Service:

This budget relates to Health and Leisure grants paid, which support the Council's strategic sport and leisure activities

### Major Changes from 2022/23 Budget:

There has been a small uplift in the grant funding.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.08	Net	0.09	0.09

# Leisure Management



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
38,194	Employees	39,917	41,942
18,902	Premises-Related Expenditure	23,150	25,744
115,000	Supplies & Services	115,000	115,000
134,320	Third Party Payments	(74,562)	(164,646)
<b>306,416</b>	<b>Leisure Management</b>	<b>103,505</b>	<b>18,040</b>

## Budget

Holder: James Abbott

## Telephone

Extension: 1244

### About the Service:

The Leisure Management budget supports the Council ensuring the effective delivery of the contracted leisure services / facilities management arrangement (incorporating Meadowside Leisure Centre, Uttoxeter Leisure Centre, Shobnall Leisure Complex and Sports Development activities). Working closely with the Council's leisure operating partners this function ensures compliance with the agreed contract and the continuous improvement of the services. It also supports the delivery of sport and leisure strategy, working with other Council departments and external strategic partners.

### Major Changes from 2022/23 Budget:

The Leisure Management Contract shows a surplus of income over expenditure from 2023/24 in accordance with the original operating agreement. This is subject to ongoing negotiations with the leisure provider in respect of the impact of COVID-19 and energy prices. Provision for this is made within Corporate Budgets.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.53	Net	0.86	0.15

# Licensing and Enforcement



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 42,773	Licensing and Enforcement	£ 138,739	£ 144,847
<b>42,773</b>	<b>Licensing and Enforcement</b>	<b>138,739</b>	<b>144,847</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 317,930	Employees	£ 412,157	£ 424,026
4,363	Transport-Related Expenditure	4,363	4,363
107,436	Supplies & Services	57,426	129,535
(386,956)	Income	(335,207)	(413,077)
<b>42,773</b>	<b>Licensing and Enforcement</b>	<b>138,739</b>	<b>144,847</b>

2022/23	Employees	2023/24
9.1	FTE's	10.5

# Licensing and Enforcement



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
163,244	Employees	203,199	209,272
4,023	Transport-Related Expenditure	4,023	4,023
16,050	Supplies & Services	15,550	15,550
(1,250)	Income	(1,250)	(1,250)
<b>182,067</b>	<b>Enforcement Section</b>	<b>221,522</b>	<b>227,595</b>
154,686	Employees	208,958	214,754
340	Transport-Related Expenditure	340	340
91,386	Supplies & Services	41,876	113,985
(385,706)	Income	(333,957)	(411,827)
<b>(139,294)</b>	<b>Licensing</b>	<b>(82,783)</b>	<b>(82,748)</b>
<b>42,773</b>	<b>Licensing and Enforcement</b>	<b>138,739</b>	<b>144,847</b>

## Budget

Holder: Margaret Woolley

## Telephone

Extension: 1479

## About the Service:

The Licensing Team issues licences across a diverse range of activities including the sale of alcohol, hackney carriage and private hire drivers and vehicles, gambling, street collections, scrap metal dealers, etc. The Enforcement function ensures compliance with many of the foregoing activities plus issues of preventing the occurrence or recurrence of environmental crime such as fly-tipping and fly-posting.

## Major Changes from 2022/23 Budget:

Employee costs have increased due to the CCTV Enforcement Officer post becoming permanent and a new Apprentice Licensing Officer post being established. Allowance has also been made for future national pay awards and a realignment of pension contributions. Taxi 3 and 5 year license income budgets have been revised to reflect the cyclical nature of renewals with corresponding amendments to the transfers to and from the Licensing Income Volatility Reserve.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.34	Net	1.12	1.17



# Markets

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 11,636	Markets	£ 101,534	£ 104,661
<b>11,636</b>	<b>Markets</b>	<b>101,534</b>	<b>104,661</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 90,289	Employees	£ 106,784	£ 109,169
92,136	Premises-Related Expenditure	165,522	166,261
16,011	Supplies & Services	16,028	16,031
(186,800)	Income	(186,800)	(186,800)
<b>11,636</b>	<b>Markets</b>	<b>101,534</b>	<b>104,661</b>

2022/23	Employees	2023/24
2.8	FTE's	2.8

# Markets

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
90,289	Employees	106,784	109,169
92,136	Premises-Related Expenditure	165,522	166,261
16,011	Supplies & Services	16,028	16,031
(186,800)	Income	(186,800)	(186,800)
<b>11,636</b>	<b>Burton Retail Market</b>	<b>101,534</b>	<b>104,661</b>
<b>11,636</b>	<b>Markets</b>	<b>101,534</b>	<b>104,661</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

Responsible for management of the market at Burton. This involves handling both the indoor and outdoor market stall holders and tenants of shops at Burton. The service also supports non trading events and activities in the Market Hall space which contributes to income generation. Uttoxeter Market receives financial support through the allocation of an annual grant.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Premises related costs have increased due to energy price rises.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.09	Net	0.82	0.84

# Off Street Parking

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ (787,484)	Car Parks Income	£ (522,153)	£ (515,114)
<b>(787,484)</b>	<b>Off Street Parking</b>	<b>(522,153)</b>	<b>(515,114)</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 376,350	Premises-Related Expenditure	£ 304,051	£ 309,455
162,780	Supplies & Services	149,762	151,397
(1,326,614)	Income	(975,966)	(975,966)
<b>(787,484)</b>	<b>Off Street Parking</b>	<b>(522,153)</b>	<b>(515,114)</b>

2022/23	Employees	2023/24
0.0	FTE's	0.0

# Car Parks Income



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
376,350	Premises-Related Expenditure	304,051	309,455
162,780	Supplies & Services	149,762	151,397
(1,326,614)	Income	(975,966)	(975,966)
<b>(787,484)</b>	<b>Car Parks Income</b>	<b>(522,153)</b>	<b>(515,114)</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Council provides off street parking across the Borough. The car parks are patrolled by Community & Civil Enforcement Officers to enforce off street parking regulations. These costs are shown in the Community & Civil Enforcement section. In addition, costs associated with maintenance is held within the Open Space budget.

### Major Changes from 2022/23 Budget:

Premises costs have reduced due to the national revaluation of business rates and there are savings in supplies and services relating to car park condition surveys and penalty charge processing costs. Income targets in relation to this service have been re-aligned based on current post COVID-19 estimates. An allowance has also been made for Christmas free parking.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(6.51)	Net	(4.32)	(4.26)

# Strategic Tourism

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 30,786	Strategic Tourism	£ 195,253	£ 205,290
<b>30,786</b>	<b>Strategic Tourism</b>	<b>195,253</b>	<b>205,290</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 19,689	Employees	£ 95,309	£ 99,158
600	Transport-Related Expenditure	600	600
10,497	Supplies & Services	99,344	105,532
<b>30,786</b>	<b>Strategic Tourism</b>	<b>195,253</b>	<b>205,290</b>

2022/23	Employees	2023/24
0.5	FTE's	2.5

# Strategic Tourism



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
19,689	Employees	95,309	99,158
600	Transport-Related Expenditure	600	600
10,497	Supplies & Services	99,344	105,532
<b>30,786</b>	<b>Strategic Tourism</b>	<b>195,253</b>	<b>205,290</b>

## Budget

Holder: Chloe Brown

## Telephone

Extension: 1515

### About the Service:

The Council now has a new Strategic Tourism Team in place and will work with a range of partners as well as the Destination Management Partnership to continue to grow and develop opportunities for residents and visitors to enjoy East Staffordshire and discover all there is to offer across the Borough.

### Major Changes from 2022/23 Budget:

Investment made into the service includes an additional two Tourism Development Officer posts from 2023/24 and a range of initiatives including Tourism Campaigns, flagship events, activities and grants shown in supplies and services.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.25	Net	1.61	1.70

# Communities and Housing Standards



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
77,611	CCTV	105,607	107,850
300,077	Community and Civil Enforcement	366,800	379,387
498,111	Environmental Health	535,590	566,770
318,416	Housing	345,886	353,415
36,396	Partnerships	40,881	39,974
706,382	Revenues, Benefits and Customer Contacts	1,061,305	1,110,313
60,663	Social Regeneration	79,137	80,060
<b>1,997,656</b>	<b>Communities and Housing Standards</b>	<b>2,535,206</b>	<b>2,637,769</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
2,274,831	Employees	2,751,301	2,758,426
83,322	Premises-Related Expenditure	109,534	110,499
31,304	Transport-Related Expenditure	30,295	28,877
702,837	Supplies & Services	950,610	948,407
18,381,124	Transfer Payments	16,946,754	16,612,454
(19,475,762)	Income	(18,253,288)	(17,820,894)
<b>1,997,656</b>	<b>Communities and Housing Standards</b>	<b>2,535,206</b>	<b>2,637,769</b>

2022/23	Employees	2023/24
64.0	FTE's	67.5

2022/23	Cost of Service (per resident)	2023/24	2024/25
16.51	Net	20.45	21.27

# CCTV

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 77,611	CCTV	£ 105,607	£ 107,850
<b>77,611</b>	<b>CCTV</b>	<b>105,607</b>	<b>107,850</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 5,219	Premises-Related Expenditure	£ 4,585	£ 4,585
90,392	Supplies & Services	119,022	121,265
(18,000)	Income	(18,000)	(18,000)
<b>77,611</b>	<b>CCTV</b>	<b>105,607</b>	<b>107,850</b>

2022/23	Employees	2023/24
0.0	FTE's	0.0



# CCTV

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
5,219	Premises-Related Expenditure	4,585	4,585
90,392	Supplies & Services	119,022	121,265
(18,000)	Income	(18,000)	(18,000)
<b>77,611</b>	<b>CCTV</b>	<b>105,607</b>	<b>107,850</b>

## Budget

**Holder:** Margaret Woolley

## Telephone

**Extension:** 1479

### About the Service:

The provision of closed circuit television coverage of Burton upon Trent and Uttoxeter. The coverage is mainly of the town centres and some hot spots in the outlying urban areas. Included in this function is a monitoring contract and a maintenance contract for the cameras. The authority also has a small selection of mobile CCTV cameras run in-house.

### Major Changes from 2022/23 Budget:

The increase in supplies and services reflects the additional costs of the recently re-tendered CCTV monitoring contract.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.64	Net	0.87	0.89

# Community and Civil Enforcement

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 300,077	Community and Civil Enforcement	£ 366,800	£ 379,387
<b>300,077</b>	<b>Community and Civil Enforcement</b>	<b>366,800</b>	<b>379,387</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 281,113	Employees	£ 347,577	£ 360,131
5,620	Premises-Related Expenditure	5,620	5,620
10,401	Transport-Related Expenditure	10,612	10,634
7,443	Supplies & Services	7,491	7,502
(4,500)	Income	(4,500)	(4,500)
<b>300,077</b>	<b>Community and Civil Enforcement</b>	<b>366,800</b>	<b>379,387</b>

2022/23	Employees	2023/24
8.8	FTE's	9.5

# Community and Civil Enforcement



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
281,113	Employees	347,577	360,131
5,620	Premises-Related Expenditure	5,620	5,620
10,401	Transport-Related Expenditure	10,612	10,634
7,443	Supplies & Services	7,491	7,502
(4,500)	Income	(4,500)	(4,500)
<b>300,077</b>	<b>Community and Civil Enforcement</b>	<b>366,800</b>	<b>379,387</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

Community and Civil Enforcement comprises a multi-skilled team dealing with a wide range of issues to help improve local environmental quality. The team applies a mix of engagement, education and enforcement to deal with issues such as fly-tipping, littering, dog fouling and a range of other enviro-crimes and anti-social behaviour.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. An additional Civil and Community Enforcement officer post has been included in 2023/24 following the permanent redeployment of an officer to the Licensing and Enforcement service.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.48	Net	3.03	3.14

# Environmental Health

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 717	Animal Control	£ 81	£ (258)
408,305	Environmental Health	469,260	482,413
89,089	Housing Standards	66,249	84,615
<b>498,111</b>	<b>Environmental Health</b>	<b>535,590</b>	<b>566,770</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 499,357	Employees	£ 653,900	£ 639,006
651	Premises-Related Expenditure	1,099	1,099
10,293	Transport-Related Expenditure	10,293	10,293
80,107	Supplies & Services	79,314	90,727
3,500	Transfer Payments	3,500	3,500
(95,797)	Income	(212,516)	(177,855)
<b>498,111</b>	<b>Environmental Health</b>	<b>535,590</b>	<b>566,770</b>

2022/23	Employees	2023/24
12.5	FTE's	14.5

# Animal Control



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
9,807	Supplies & Services	9,807	9,807
(9,090)	Income	(9,726)	(10,065)
<b>717</b>	<b>Animal Control</b>	<b>81</b>	<b>(258)</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

## About the Service:

The core activity in this area is the collection and kennelling of stray dogs, the baiting of sewers plus associated animal welfare services.

## Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.01	Net	0.00	(0.00)

# Environmental Health



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
392,727	Employees	468,285	474,275
651	Premises-Related Expenditure	1,099	1,099
8,009	Transport-Related Expenditure	8,009	8,009
38,747	Supplies & Services	35,154	35,162
3,500	Transfer Payments	3,500	3,500
(31,800)	Income	(46,787)	(39,632)
<b>411,834</b>	<b>Environmental Health</b>	<b>469,260</b>	<b>482,413</b>

## Budget

**Holder:** Rachel Liddle

## Telephone

**Extension:** 1838

### About the Service:

The Environmental Health section deals with Food Safety, Health and Safety, Pollution and Public Health regulatory functions. The section is charged with carrying out the Council's duty to inspect business premises and other aligned activities in order to ensure legal compliance across a whole range of activities including food preparation, manufacture, supply and sale; the management of workplace health and safety; the control of communicable disease; the control of industrial emissions to air; the monitoring of local air quality; a key advisor on the redevelopment of land in respect of likely contamination, plus noise and air quality impacts; noise and general nuisance investigation and sampling the integrity of private water supplies.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards, a realignment of pension contributions plus a reallocation of food safety work from within the team. Additional temporary staffing resources have also been approved for 2023/24 part funded from additional partnership income in year. Other income has been realigned to reflect the latest forecasts.

2022/23	Cost of Service (per resident)	2023/24	2024/25
3.41	Net	3.88	3.99

# Housing Standards



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
105,330	Employees	185,615	164,731
2,284	Transport-Related Expenditure	2,284	2,284
36,382	Supplies & Services	34,353	45,758
(54,907)	Income	(156,003)	(128,158)
<b>89,089</b>	<b>Housing Standards</b>	<b>66,249</b>	<b>84,615</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

### About the Service:

This service is responsible for housing enforcement, licensing, advice and information, as well as the provision of Disabled Facilities Grants and discretionary assistance.

### Major Changes from 2022/23 Budget:

The Selective Licensing scheme has been extended for a further 5 year period from September 2022 to September 2027. The scheme is self funding and therefore all associated costs including those showing in service employee costs are met from the additional income collected. In addition to which employee costs have been increased to reflect the future national pay award and realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.74	Net	0.55	0.70

# Housing

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 318,416	Housing Options	£ 345,886	£ 353,415
<b>318,416</b>	<b>Housing</b>	<b>345,886</b>	<b>353,415</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 252,849	Employees	£ 322,608	£ 291,482
34,500	Premises-Related Expenditure	64,164	64,164
2,300	Transport-Related Expenditure	4,940	3,500
236,650	Supplies & Services	431,368	420,417
(207,883)	Income	(477,194)	(426,148)
<b>318,416</b>	<b>Housing</b>	<b>345,886</b>	<b>353,415</b>

2022/23	Employees	2023/24
6.0	FTE's	7.0



# Housing Options



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
252,849	Employees	322,608	291,482
34,500	Premises-Related Expenditure	64,164	64,164
2,300	Transport-Related Expenditure	4,940	3,500
236,650	Supplies & Services	431,368	420,417
(207,883)	Income	(477,194)	(426,148)
<b>318,416</b>	<b>Housing Options</b>	<b>345,886</b>	<b>353,415</b>

## Budget

**Holder:** Brett Atkinson

## Telephone

**Extension:** 1123

### About the Service:

The Housing service provides all necessary advice and assistance to any person in East Staffordshire who is without or at risk of losing their home. This includes the Council's statutory duty to secure temporary accommodation for certain groups of customers who present themselves as homeless and support for rough sleepers. This service also manages the Housing Strategy and related matters.

### Major Changes from 2022/23 Budget:

Changes to employee costs are the result of an additional temporary post for 23/24. This is funded by the use of Housing Options reserves. The increase in employee costs also reflects an allowance for future national pay awards and a realignment of pension contributions. Additional expenditure on premises/ supplies and services is being funded by government grants such as Rough Sleeping Initiative Grant/other income sources.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.63	Net	2.86	2.92

# Partnerships

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 36,396	Partnerships	£ 40,881	£ 39,974
<b>36,396</b>	<b>Partnerships</b>	<b>40,881</b>	<b>39,974</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 30,736	Employees	£ 35,221	£ 36,114
400	Transport-Related Expenditure	400	400
5,260	Supplies & Services	5,260	3,460
<b>36,396</b>	<b>Partnerships</b>	<b>40,881</b>	<b>39,974</b>

2022/23	Employees	2023/24
0.7	FTE's	0.7

# Partnerships



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
30,736	Employees	35,221	36,114
400	Transport-Related Expenditure	400	400
5,260	Supplies & Services	5,260	3,460
<b>36,396</b>	<b>Partnerships</b>	<b>40,881</b>	<b>39,974</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Partnership Team work collaboratively with internal and external partners to deliver the Local Strategic Partnership agenda. Partners include Staffordshire County Council, Staffordshire Police, Staffordshire Fire and Rescue Service, SCVYS and Support Staffordshire.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.30	Net	0.34	0.33

# Revenues, Benefits and Customer Contacts

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
270,799	Benefits and Professional Services	498,271	522,740
451,357	Customer Contacts	492,600	506,694
(15,774)	Revenues	70,434	80,879
<b>706,382</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,061,305</b>	<b>1,110,313</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
1,191,028	Employees	1,369,601	1,408,730
18,767	Premises-Related Expenditure	14,923	15,534
7,310	Transport-Related Expenditure	3,450	3,450
261,235	Supplies & Services	271,155	268,036
18,377,624	Transfer Payments	16,943,254	16,608,954
(19,149,582)	Income	(17,541,078)	(17,194,391)
<b>706,382</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,061,305</b>	<b>1,110,313</b>

2022/23	Employees	2023/24
35.5	FTE's	35.3

# Benefits and Professional Services



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
345,022	Employees	400,519	411,660
300	Transport-Related Expenditure	300	300
97,505	Supplies & Services	97,176	98,117
18,377,624	Transfer Payments	16,943,254	16,608,954
(18,549,652)	Income	(16,942,978)	(16,596,291)
<b>270,799</b>	<b>Benefits and Professional Services</b>	<b>498,271</b>	<b>522,740</b>

## Budget

**Holder:** Steve Woods

## Telephone

**Extension:** 1716

### About the Service:

The Benefits team are responsible for the administration of Housing Benefit (HB) and Council Tax Reduction (CTR) claims. The duties of the team are varied & include the assessment and payment of successful claims and advising claimants of their eligibility to HB and CTR. The team also undertakes the prevention and detection of fraudulent HB and CTR claims.

### Major Changes from 2022/23 Budget:

The employee costs reflect the realignment in pension contribution rates and an allowance for future national pay awards. There is an anticipated increase in Supported Housing costs as a result of Government increases in rent allowances. Grant funding for Council Tax Administration has now been rolled into the Local Government Finance Settlement. Further reductions in claims for housing benefit are expected as a result of the continued roll-out of Universal Credit. This is reflected in transfer payments and income from Government Subsidy.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.24	Net	4.12	4.32

# Customer Contacts



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
389,441	Employees	441,677	453,895
18,767	Premises-Related Expenditure	14,923	15,534
5,410	Transport-Related Expenditure	1,500	1,500
42,939	Supplies & Services	34,500	35,765
(5,200)	Income	0	0
<b>451,357</b>	<b>Customer Contacts</b>	<b>492,600</b>	<b>506,694</b>

## Budget

Holder: Steve Woods

## Telephone

Extension: 1716

### About the Service:

The Customer Contacts team deal with a range of council wide enquiries both on the telephone and via the website, including for example Council Tax, Housing Benefits, Land Searches, Waste Management and Tourist Information. The Switchboard function deals with all incoming telephone callers that do not use a direct dial facility.

### Major Changes from 2022/23 Budget:

The employee costs reflect the realignment in pension contribution rates and an allowance for future national pay awards. Savings have also been achieved through the closure of the centre.

2022/23	Cost of Service (per resident)	2023/24	2024/25
3.73	Net	4.07	4.19

# Revenues



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
456,565	Employees	527,405	543,175
1,600	Transport-Related Expenditure	1,650	1,650
120,791	Supplies & Services	139,479	134,154
(594,730)	Income	(598,100)	(598,100)
<b>(15,774)</b>	<b>Revenues</b>	<b>70,434</b>	<b>80,879</b>

## Budget

Holder: Steve Woods

## Telephone

Extension: 1716

### About the Service:

Incorporates Business Rates, Council Tax, Recovery and Debtors functions. The team is responsible for the accurate and timely billing and collection of local commercial and domestic property based taxes and other sundry debtors, providing advice and assistance about bills, how to pay and eligibility for appropriate discounts and exemptions. The team is also responsible for the collection of outstanding Housing Benefit overpayments.

### Major Changes from 2022/23 Budget:

The employee costs reflect the realignment in pension contribution rates and an allowance for future national pay awards, and changes to Supplies and Services as a result of inflation for example in relation to contracts and postages.

2022/23	Cost of Service (per resident)	2023/24	2024/25
(0.13)	Net	0.58	0.67

# Social Regeneration

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
18,565	Community Centres	19,143	19,497
21,750	Councillors Community Fund	37,000	37,000
20,348	Social Regeneration	22,994	23,563
<b>60,663</b>	<b>Social Regeneration</b>	<b>79,137</b>	<b>80,060</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
19,748	Employees	22,394	22,963
18,565	Premises-Related Expenditure	19,143	19,497
600	Transport-Related Expenditure	600	600
21,750	Supplies & Services	37,000	37,000
<b>60,663</b>	<b>Social Regeneration</b>	<b>79,137</b>	<b>80,060</b>

2022/23	Employees	2023/24
0.5	FTE's	0.5



# Community Centres



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
18,565	Premises-Related Expenditure	19,143	19,497
<b>18,565</b>	<b>Community Centres</b>	<b>19,143</b>	<b>19,497</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

The Council provides assistance towards repair and maintenance of various community centres throughout the Borough, in addition to providing insurance cover.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.15	Net	0.16	0.16

# Councillors Community Fund



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
21,750	Supplies & Services	37,000	37,000
<b>21,750</b>	<b>Councillors Community Fund</b>	<b>37,000</b>	<b>37,000</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

The Councillors Community Fund gives elected members the opportunity to financially support local community projects.

### Major Changes from 2022/23 Budget:

The Councillors Community Fund has increased in line with the recent review of the scheme.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.18	Net	0.31	0.31

# Social Regeneration



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
19,748	Employees	22,394	22,963
600	Transport-Related Expenditure	600	600
<b>20,348</b>	<b>Social Regeneration</b>	<b>22,994</b>	<b>23,563</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

Social Regeneration aims to support community groups in advancing the needs of local neighbourhoods through connecting communities, as appropriate.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.17	Net	0.19	0.19

# Environment & Climate Change

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
49,003	Climate Change	87,395	29,635
1,848,627	Community and Open Spaces	2,097,731	2,052,751
4,455,108	Environment	5,141,906	5,679,889
<b>6,352,738</b>	<b>Environment &amp; Climate Change</b>	<b>7,327,032</b>	<b>7,762,275</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
3,425,880	Employees	4,101,252	4,375,313
1,829,467	Premises-Related Expenditure	1,976,589	1,965,223
1,058,098	Transport-Related Expenditure	1,265,163	1,422,478
409,236	Supplies & Services	499,140	433,642
1,020,440	Third Party Payments	1,036,969	1,087,611
627,845	Capital Charges	627,845	627,845
(2,018,228)	Income	(2,179,926)	(2,149,837)
<b>6,352,738</b>	<b>Environment &amp; Climate Change</b>	<b>7,327,032</b>	<b>7,762,275</b>

2022/23	Employees	2023/24
96.5	FTE's	97.5

2022/23	Cost of Service (per resident)	2023/24	2024/25
50.84	Net	59.09	62.60

# Climate Change

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 49,003	Climate Change	£ 87,395	£ 29,635
<b>49,003</b>	<b>Climate Change</b>	<b>87,395</b>	<b>29,635</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 32,413	Employees	£ 54,131	£ 41,221
16,590	Supplies & Services	67,440	22,590
0	Income	(34,176)	(34,176)
<b>49,003</b>	<b>Climate Change</b>	<b>87,395</b>	<b>29,635</b>

2022/23	Employees	2023/24
1.0	FTE's	1.5

# Climate Change



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
32,413	Employees	54,131	41,221
15,290	Supplies & Services	60,140	15,290
<b>47,703</b>	<b>Management of Climate Change</b>	<b>114,271</b>	<b>56,511</b>
1,300	Supplies & Services	7,300	7,300
0	Income	(34,176)	(34,176)
<b>1,300</b>	<b>Electric Vehicle Charging Points</b>	<b>(26,876)</b>	<b>(26,876)</b>
<b>49,003</b>	<b>Climate Change</b>	<b>87,395</b>	<b>29,635</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

### About the Service:

A central co-ordinating function for climate change and sustainability within the Council, including projects and initiatives such as for electric vehicle charging points.

### Major Changes from 2022/23 Budget:

Additional resources (staffing and supplies and services) have been committed to support the delivery of the approved climate change action plan. Additional income reflects an estimate following the introduction of EVCP charging.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.40	Net	0.70	0.24

# Community and Open Spaces



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
11,201	Cemeteries	60,741	49,222
357,996	Facilities and Health and Safety	424,327	430,152
45,828	Horticultural Centre	44,540	29,011
1,433,602	Open Spaces	1,568,123	1,544,366
<b>1,848,627</b>	<b>Community and Open Spaces</b>	<b>2,097,731</b>	<b>2,052,751</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
394,598	Employees	469,111	483,406
1,647,685	Premises-Related Expenditure	1,780,637	1,768,716
15,353	Transport-Related Expenditure	15,567	15,589
137,222	Supplies & Services	176,785	145,535
(346,231)	Income	(344,369)	(360,495)
<b>1,848,627</b>	<b>Community and Open Spaces</b>	<b>2,097,731</b>	<b>2,052,751</b>

2022/23	Employees	2023/24
11.3	FTE's	11.8

# Cemeteries

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
69,953	Employees	81,351	84,702
187,810	Premises-Related Expenditure	222,783	224,028
3,367	Transport-Related Expenditure	3,474	3,485
4,700	Supplies & Services	5,900	5,900
(254,629)	Income	(252,767)	(268,893)
<b>11,201</b>	<b>Cemeteries</b>	<b>60,741</b>	<b>49,222</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Cemetery service provides for the dignified burial of deceased persons. There is an on-site presence at Stapenhill cemetery to ensure a high quality service to bereaved families.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Premises related costs have increased due to energy price rises.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.09	Net	0.50	0.41



# Facilities and Health and Safety



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
8,249	Premises-Related Expenditure	8,326	8,373
6,000	Supplies & Services	6,000	6,000
<b>14,249</b>	<b>Oldfields Sports Centre</b>	<b>14,326</b>	<b>14,373</b>
165,239	Employees	188,684	194,116
154,032	Premises-Related Expenditure	188,374	189,959
6,486	Transport-Related Expenditure	6,593	6,604
18,590	Supplies & Services	26,950	25,700
(12,700)	Income	(12,700)	(12,700)
<b>331,647</b>	<b>Facilities Management</b>	<b>397,901</b>	<b>403,679</b>
12,100	Premises-Related Expenditure	12,100	12,100
<b>12,100</b>	<b>Voluntary Organisation Premises</b>	<b>12,100</b>	<b>12,100</b>
<b>357,996</b>	<b>Facilities and Health and Safety</b>	<b>424,327</b>	<b>430,152</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

Facilities Management provides support services to all teams within the Council. The team work to provide a clean and safe environment for employees, customers and partners. Statutory inspections are carried out for all buildings within the services remit and for those of under other departments when requested. Furthermore, the team manage and advise on energy use, legionella, asbestos and fire control systems. Health & Safety provide support and guidance for Council teams and functions ensuring the Council is up to date with all legislation and regulation. This enables staff, members and visitors to remain safe when using Council services and facilities.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Premises related costs have increased due to energy price rises and supplies and services have increased to fund Health and Safety software.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.89	Net	3.42	3.47

# Horticultural Centre



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
65,158	Premises-Related Expenditure	63,868	48,339
26,186	Supplies & Services	26,188	26,188
(45,516)	Income	(45,516)	(45,516)
<b>45,828</b>	<b>Horticultural Centre</b>	<b>44,540</b>	<b>29,011</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Horticultural Centre- and the GO Garden site in Uttoxeter- provide a focus for volunteers and community engagement. Work includes close collaboration with Fountains School to deliver vocational training for their pupils, social prescribing courses with the NHS, gardening workshops for local schools, tree planting with local businesses and work placement opportunities for young people.

### Major Changes from 2022/23 Budget:

Savings are anticipated on the Grounds Maintenance Bedding contract from 2024/25 which will be offset by additional staffing in the Open Space team.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.38	Net	0.37	0.24

# Open Spaces

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
159,406	Employees	199,076	204,588
1,220,336	Premises-Related Expenditure	1,285,186	1,285,917
5,500	Transport-Related Expenditure	5,500	5,500
81,746	Supplies & Services	111,747	81,747
(33,386)	Income	(33,386)	(33,386)
<b>1,433,602</b>	<b>Open Spaces</b>	<b>1,568,123</b>	<b>1,544,366</b>
<b>1,433,602</b>	<b>Open Spaces</b>	<b>1,568,123</b>	<b>1,544,366</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

There are approximately 380 hectares of open spaces across the Borough, ranging from historic formal parks such as Stapenhill Gardens , playing fields and community parks to small patches of greenery provided to soften the urban landscape.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. An additional part time Horticultural Project Co-ordinator post has been created within the team and from 2024/25 the cost is anticipated to met from Grounds Maintenance Bedding contract savings. Premises related costs have increased due to energy price rises and supplies and services have increased in 2023/24 to pay for a tree works investigation report.

2022/23	Cost of Service (per resident)	2023/24	2024/25
11.56	Net	12.65	12.45

# Environment

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
51,088	Building Consultancy	60,079	61,808
103,099	Council Depot	114,902	115,526
61,489	Land Drainage	64,248	64,641
136,421	Public Conveniences	152,876	155,429
1,186,697	Street Cleaning	1,298,635	1,320,114
2,916,314	Waste Collection	3,451,166	3,962,371
<b>4,455,108</b>	<b>Environment</b>	<b>5,141,906</b>	<b>5,679,889</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
2,998,869	Employees	3,578,010	3,850,686
181,782	Premises-Related Expenditure	195,952	196,507
1,042,745	Transport-Related Expenditure	1,249,596	1,406,889
255,424	Supplies & Services	254,915	265,517
1,020,440	Third Party Payments	1,036,969	1,087,611
627,845	Capital Charges	627,845	627,845
(1,671,997)	Income	(1,801,381)	(1,755,166)
<b>4,455,108</b>	<b>Environment</b>	<b>5,141,906</b>	<b>5,679,889</b>

2022/23	Employees	2023/24
84.2	FTE's	84.2

# Building Consultancy



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
232,371	Employees	268,709	274,621
5,000	Premises-Related Expenditure	5,000	5,000
13,306	Transport-Related Expenditure	13,306	13,306
68,647	Supplies & Services	68,647	68,647
(268,236)	Income	(295,583)	(299,766)
<b>51,088</b>	<b>Building Consultancy</b>	<b>60,079</b>	<b>61,808</b>

## Budget

**Holder:** Paul Farrer

## Telephone

**Extension:** 1599

### About the Service:

Responsible for the implementation of Building Regulations across the Borough (and outside the Borough in respect of partnership work) in order to ensure the health, safety and welfare of people in and about buildings. The provision of certain aspects of the service are required to be self financing (from fee income) over any rolling 3 year period as accounted for in the Building Control Fee Earning Account. The team is also responsible for the enforcement of Building Regulations and dealing with dangerous structures. In addition the service deals with the street naming and numbering of all new developments.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. These costs in relation to the ring-fenced Building Control Chargeable works account have been met from an increased contribution from the building control earmarked reserve, hence the increase in income.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.42	Net	0.50	0.51

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
6,231	Employees	7,493	7,693
92,721	Premises-Related Expenditure	103,150	103,552
270	Transport-Related Expenditure	340	348
3,877	Supplies & Services	3,919	3,933
<b>103,099</b>	<b>Millers Lane Depot</b>	<b>114,902</b>	<b>115,526</b>
27,976	Employees	31,512	32,307
7,024	Supplies & Services	3,488	2,693
(35,000)	Income	(35,000)	(35,000)
<b>0</b>	<b>Staffordshire Waste Project</b>	<b>0</b>	<b>0</b>
<b>103,099</b>	<b>Council Depot</b>	<b>114,902</b>	<b>115,526</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

The Millers Lane Depot houses the administration staff for the Environment Service, the Community and Civil Enforcement Team, the Licensing Team and the Enforcement Team. There is also provision at the depot for overnight parking of the Council's vehicle fleet when not in use. In addition to the above, there is a small stores facility.

### Major Changes from 2022/23 Budget:

Premises related costs have increased due to energy price rises

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.83	Net	0.93	0.93

# Land Drainage



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
16,851	Employees	18,489	18,875
43,767	Premises-Related Expenditure	44,866	44,866
500	Transport-Related Expenditure	500	500
371	Supplies & Services	393	400
<b>61,489</b>	<b>Land Drainage</b>	<b>64,248</b>	<b>64,641</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

Responsible for the regular maintenance and upgrade of a number of drainage assets which help prevent localised flooding. The Council is also responsible for a permanent pumping station and the deployment of an emergency pump during severe weather, liaising with the Environment Agency and Severn Trent Water as necessary.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.51	Net	0.53	0.53

# Public Conveniences



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
77,089	Employees	89,535	91,753
40,294	Premises-Related Expenditure	42,936	43,089
11,925	Transport-Related Expenditure	13,292	13,474
7,113	Supplies & Services	7,113	7,113
<b>136,421</b>	<b>Public Conveniences</b>	<b>152,876</b>	<b>155,429</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

Public conveniences are provided throughout the Borough.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.13	Net	1.26	1.29



# Street Cleaning



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
842,411	Employees	961,085	984,882
247,260	Transport-Related Expenditure	245,680	246,554
28,839	Supplies & Services	28,839	28,839
1,460	Third Party Payments	1,460	1,460
160,673	Capital Charges	160,673	160,673
(93,946)	Income	(99,102)	(102,294)
<b>1,186,697</b>	<b>Street Cleaning</b>	<b>1,298,635</b>	<b>1,320,114</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

The Council provides an in-house street cleansing service across the Borough and is responsible for keeping the streets and public open spaces free from litter and waste. They undertake a number of duties including litter picking, mechanical road and footway sweeping, maintaining and emptying litter bins, bulky waste collections and removing graffiti and fly posting. Street cleansing work is also undertaken for private bodies for which a charge is made.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Income budgets for Street Cleaning and Bulky Waste collection have been increased in line with RPI.

2022/23	Cost of Service (per resident)	2023/24	2024/25
9.81	Net	10.74	10.92

# Waste Collection



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
1,102,050	Employees	1,300,377	1,425,318
449,701	Transport-Related Expenditure	514,261	591,805
97,233	Supplies & Services	100,102	111,459
987,654	Third Party Payments	991,398	1,039,879
307,998	Capital Charges	307,998	307,998
(1,101,011)	Income	(1,175,993)	(1,109,682)
<b>1,843,625</b>	<b>Recycling</b>	<b>2,038,143</b>	<b>2,366,777</b>
633,142	Employees	831,534	944,290
275,440	Transport-Related Expenditure	410,391	488,800
37,970	Supplies & Services	38,064	38,083
132,455	Capital Charges	132,455	132,455
<b>1,079,007</b>	<b>Refuse Collection</b>	<b>1,412,444</b>	<b>1,603,628</b>
60,748	Employees	69,276	70,947
44,343	Transport-Related Expenditure	51,826	52,102
4,350	Supplies & Services	4,350	4,350
31,326	Third Party Payments	44,111	46,272
26,719	Capital Charges	26,719	26,719
(173,804)	Income	(195,703)	(208,424)
<b>(6,318)</b>	<b>Trade Waste Recycling</b>	<b>579</b>	<b>(8,034)</b>
<b>2,916,314</b>	<b>Waste Collection</b>	<b>3,451,166</b>	<b>3,962,371</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

An alternate weekly collection service for refuse and recycling is provided, collecting organic waste, dry recyclables and residual waste from domestic properties. In respect of Recycling, income is received from market sales and from Staffordshire County Council in the form of recycling credits. A chargeable commercial waste service is also provided to local businesses.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. There are increased costs across employee and transport expenditure budgets due to the scale of housing growth in the Borough. For 2024/25 this includes provision of £0.4m subject to a detailed round modelling exercise. Recycling income has increased in line with current estimates based higher values in the commodities market and Trade Waste charges have increase in line with RPI.

2022/23	Cost of Service (per resident)	2023/24	2024/25
23.52	Net	27.83	31.95

# Finance and Treasury Management



	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
914,586	Corporate and Commercial	1,019,261	1,040,255
939,563	Financial Services and Capital Financing	(379,406)	44,463
410,051	IT and Printing	453,475	466,783
<b>2,264,200</b>	<b>Finance and Treasury Management</b>	<b>1,093,330</b>	<b>1,551,501</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
1,065,235	Employees	1,257,467	1,299,333
2,845	Premises-Related Expenditure	2,940	3,070
7,730	Transport-Related Expenditure	7,272	7,272
910,821	Supplies & Services	1,098,603	1,204,772
62,805	Third Party Payments	69,600	69,600
1,390,950	Capital Charges	1,382,270	1,376,060
(1,176,186)	Income	(2,724,822)	(2,408,606)
<b>2,264,200</b>	<b>Finance and Treasury Management</b>	<b>1,093,330</b>	<b>1,551,501</b>

2022/23	Employees	2023/24
23.1	FTE's	24.1

2022/23	Cost of Service (per resident)	2023/24	2024/25
18.26	Net	8.82	12.51

# Corporate and Commercial



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
98,281	Committee Support	111,291	113,226
208,286	Elections	224,297	227,283
12,046	Emergency Planning	12,049	12,050
331,201	Members Allowances	339,984	346,933
264,772	Programmes and Transformation	331,640	340,763
<b>914,586</b>	<b>Corporate and Commercial</b>	<b>1,019,261</b>	<b>1,040,255</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
411,237	Employees	449,246	463,512
2,845	Premises-Related Expenditure	2,940	3,070
6,530	Transport-Related Expenditure	6,530	6,530
499,334	Supplies & Services	565,905	572,503
(5,360)	Income	(5,360)	(5,360)
<b>914,586</b>	<b>Corporate and Commercial</b>	<b>1,019,261</b>	<b>1,040,255</b>

2022/23	Employees	2023/24
9.3	FTE's	9.3

# Committee Support



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
85,226	Employees	96,324	98,755
1,000	Premises-Related Expenditure	1,000	1,000
250	Transport-Related Expenditure	250	250
15,165	Supplies & Services	17,077	16,581
(3,360)	Income	(3,360)	(3,360)
<b>98,281</b>	<b>Committee Support</b>	<b>111,291</b>	<b>113,226</b>

## Budget

**Holder:** Andrea Davies

## Telephone

**Extension:** 1306

### About the Service:

Committee Support provides support to elected Councillors and administers the committee process. The team also deals with corporate complaints and Freedom of Information Requests.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.81	Net	0.92	0.94

# Elections

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
30,302	Supplies & Services	35,320	35,324
<b>30,302</b>	<b>Council Elections</b>	<b>35,320</b>	<b>35,324</b>
117,009	Employees	126,807	129,659
1,845	Premises-Related Expenditure	1,940	2,070
280	Transport-Related Expenditure	280	280
60,850	Supplies & Services	61,950	61,950
(2,000)	Income	(2,000)	(2,000)
<b>177,984</b>	<b>Electoral Services</b>	<b>188,977</b>	<b>191,959</b>
<b>208,286</b>	<b>Elections</b>	<b>224,297</b>	<b>227,283</b>

## Budget

Holder: Nicola Gilligan

## Telephone

Extension: 1332

### About the Service:

Electoral Services produce the Register of Electors and prepare for all types of elections and referendums. Voter awareness is one of the main areas of ongoing improvement undertaken by the service, making sure all those eligible to vote are included on the register.

### Major Changes from 2022/23 Budget:

The employee costs reflect career progression, an allowance for future national pay awards and a realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.68	Net	1.81	1.83

# Emergency Planning



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
12,046	Supplies & Services	12,049	12,050
<b>12,046</b>	<b>Emergency Planning</b>	<b>12,049</b>	<b>12,050</b>

## Budget

**Holder:** Andrea Davies

## Telephone

**Extension:** 1306

### About the Service:

Emergency Planning includes the provision of both emergency plans and business continuity plans to ensure the council fulfils its obligations under the Civil Contingencies Act 2004.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.10	Net	0.10	0.10

# Members Allowances



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
6,770	Employees	6,785	6,785
5,000	Transport-Related Expenditure	5,000	5,000
319,431	Supplies & Services	328,199	335,148
<b>331,201</b>	<b>Members Allowances</b>	<b>339,984</b>	<b>346,933</b>

## Budget

**Holder:** Andrea Davies

## Telephone

**Extension:** 1306

### About the Service:

The current Members Allowances Scheme is detailed at Part 6 of the Council's Constitution. In accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003 (SI 1021) an Independent Remuneration Panel is convened by the Council to provide advice on Members' allowances before changing or amending its allowances scheme

### Major Changes from 2022/23 Budget:

Monies are provided in relation to the latest Member Structure approved in December 2022 and associated proposals in respect of the relevant allowances.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.74	Net	2.81	2.87



# Programmes and Transformation



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
202,232	Employees	219,330	228,313
1,000	Transport-Related Expenditure	1,000	1,000
23,540	Supplies & Services	73,310	73,450
<b>226,772</b>	<b>Programmes and Transformation</b>	<b>293,640</b>	<b>302,763</b>
38,000	Supplies & Services	38,000	38,000
<b>38,000</b>	<b>Christmas Decorations</b>	<b>38,000</b>	<b>38,000</b>
<b>264,772</b>	<b>Programmes and Transformation</b>	<b>331,640</b>	<b>340,763</b>

## Budget

**Holder:** James Abbott

## Telephone

**Extension:** 1244

## About the Service:

The Programmes and Transformation Team provides a range of central services to the Council including Corporate Programme and Project Management, performance management, and procurement. It provides policy support to the Corporate Management Team, and works proactively with other services within the Council to deliver increased value for money through best use of resources whilst improving services. The team is also responsible for communications (both internal and external), marketing and community engagement in addition to being custodian of the Local Land and Property Gazetteer. The Programmes and Transformation Team provides leadership and support to the Leisure Management Service and support the delivery of sport and leisure strategy.

## Major Changes from 2022/23 Budget:

The employee costs reflect incremental progression within the grade, an allowance for future national pay awards and a realignment of pension contributions. Additional resources have been allocated to supplies and services to include strategic digital enhancements and ES news.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.14	Net	2.67	2.75

# Financial Services and Capital Financing

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 128,995	Audit	£ 158,320	£ 247,670
264,206	Capital Finance	(1,289,274)	(978,134)
546,362	Financial Management Unit	751,548	774,927
<b>939,563</b>	<b>Financial Services and Capital Financing</b>	<b>(379,406)</b>	<b>44,463</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 441,425	Employees	£ 573,194	£ 595,316
600	Transport-Related Expenditure	300	300
200,609	Supplies & Services	300,692	392,433
62,805	Third Party Payments	69,600	69,600
1,390,950	Capital Charges	1,382,270	1,376,060
(1,156,826)	Income	(2,705,462)	(2,389,246)
<b>939,563</b>	<b>Financial Services and Capital Financing</b>	<b>(379,406)</b>	<b>44,463</b>

2022/23	Employees	2023/24
9.8	FTE's	10.8

# Audit



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
128,995	Third Party Payments and Supplies and Services	158,320	247,670
<b>128,995</b>	<b>Internal Audit</b>	<b>158,320</b>	<b>247,670</b>
<b>128,995</b>	<b>Audit</b>	<b>158,320</b>	<b>247,670</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

### About the Service:

Internal Audit provides the organisation with an opinion on the level of assurance it can place upon the internal control environment and makes recommendations to management to improve it. This service is currently delivered by a Third Party Provider. The External Audit function will be provided by Azets Audit Services Limited in respect of the financial year 2023/24.

### Major Changes from 2022/23 Budget:

As a result of regulatory changes and the recent procurement external audit fees are expected to increase. Internal audit costs are also due to increase during the second phase of the current contract arrangement.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.04	Net	1.28	2.00

# Capital Finance

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
14,100	Supplies & Services	15,300	15,650
1,390,950	Capital Charges	1,382,270	1,376,060
(910,844)	Income	(910,844)	(910,844)
<b>494,206</b>	<b>Capital Financing Costs</b>	<b>486,726</b>	<b>480,866</b>
(230,000)	Income	(1,776,000)	(1,459,000)
<b>(230,000)</b>	<b>Temporary Investment Income</b>	<b>(1,776,000)</b>	<b>(1,459,000)</b>
<b>264,206</b>	<b>Capital Finance</b>	<b>(1,289,274)</b>	<b>(978,134)</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

### About the Service:

The Capital Finance budget contains the costs associated with the Council's borrowing and also the interest receivable from the investment of surplus funds arising from built up reserves and day to day cash flows. This is one of the Council's most volatile budgets and is heavily impacted upon by the economic climate.

### Major Changes from 2022/23 Budget:

Investment income is estimated to increase in line with the forecast Bank of England base rate. However it is uncertain when interest rates will peak as well as how soon and to how far they will fall once the current high levels of inflation reduces.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.13	Net	(10.40)	(7.89)

# Financial Management Unit



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
413,925	Employees	541,054	562,426
600	Transport-Related Expenditure	300	300
23,640	Supplies & Services	27,020	28,970
(15,182)	Income	(17,818)	(18,602)
<b>422,983</b>	<b>Financial Management Unit</b>	<b>550,556</b>	<b>573,094</b>
19,885	Supplies & Services	18,850	18,940
<b>19,885</b>	<b>Bank Charges</b>	<b>18,850</b>	<b>18,940</b>
27,500	Employees	32,140	32,890
76,794	Supplies & Services	150,802	150,803
(800)	Income	(800)	(800)
<b>103,494</b>	<b>Income Management</b>	<b>182,142</b>	<b>182,893</b>
<b>546,362</b>	<b>Financial Management Unit</b>	<b>751,548</b>	<b>774,927</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

### About the Service:

Provides a wide range of financial support and advice to front line services and the Council as a whole. The unit is responsible for the production of the statutory Statement of Accounts, co-ordinating the process for monitoring budgets throughout the year and supporting development of the Medium Term Financial Strategy and co-ordinating the setting of council tax. There are a range of statutory financial submissions to Government that are made throughout the year. In addition to which, the unit also provides income management, insurance, banking, VAT, risk and treasury management services.

### Major Changes from 2022/23 Budget:

Employee costs reflect additional resources provided to support the provision of financial advice across the council, and an allowance for future national pay awards and a realignment of pension contributions. The Income Management Payments System upgrade is shown in supplies and services for that section.

2022/23	Cost of Service (per resident)	2023/24	2024/25
4.41	Net	6.06	6.25

# IT and Printing

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
104,367	Central Reprographics and Administration	114,609	119,093
305,684	Computer Services	338,866	347,690
<b>410,051</b>	<b>IT and Printing</b>	<b>453,475</b>	<b>466,783</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£		£	£
212,573	Employees	235,027	240,505
600	Transport-Related Expenditure	442	442
210,878	Supplies & Services	232,006	239,836
(14,000)	Income	(14,000)	(14,000)
<b>410,051</b>	<b>IT and Printing</b>	<b>453,475</b>	<b>466,783</b>

2022/23	Employees	2023/24
4.0	FTE's	4.0

# Central Reprographics and Administration



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
39,376	Employees	44,733	45,868
68,591	Supplies & Services	73,476	76,825
(3,600)	Income	(3,600)	(3,600)
<b>104,367</b>	<b>Central Reprographics and Administration</b>	<b>114,609</b>	<b>119,093</b>

## Budget

Holder: Guy Thornhill

## Telephone

Extension: 1351

### About the Service:

Provides a post management service for the whole of the Council, opening, sorting and distributing all incoming mail and managing all outgoing mail. The team also offer a comprehensive in house print management facility for producing a wide range of media promoting the Council's services. Stationery is also ordered and distributed from here.

### Major Changes from 2022/23 Budget:

No major changes.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.86	Net	0.95	0.98

# Computer Services



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
173,197	Employees	190,294	194,637
600	Transport-Related Expenditure	442	442
142,287	Supplies & Services	158,530	163,011
(10,400)	Income	(10,400)	(10,400)
<b>305,684</b>	<b>Computer Services</b>	<b>338,866</b>	<b>347,690</b>

## Budget

Holder: Guy Thornhill

## Telephone

Extension: 1351

### About the Service:

Provides the ICT service to all teams within the Council. It supports all aspects of desktop and laptop computing as well as mobile and desktop telephony. It also maintains the underlying technical infrastructure including the data centre and communications network which enables the service delivery of all other teams.

### Major Changes from 2022/23 Budget:

Employee costs reflect an allowance for future national pay awards and a realignment of pension contributions. Changes in supplies and services reflect our investments in ICT developments, other software licence and contract requirements.

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.53	Net	2.80	2.88



# Regeneration, Business Support & Marketing

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 87,349 189,002	Marketing Enterprise	£ 93,969 286,532	£ 95,224 296,371
<b>276,351</b>	<b>Regeneration, Business Support &amp; Marketing</b>	<b>380,501</b>	<b>391,595</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 204,374 0 3,000 68,977 0	Employees Premises-Related Expenditure Transport-Related Expenditure Supplies & Services Income	£ 351,786 80,000 3,000 69,979 (124,264)	£ 363,992 0 3,000 69,980 (45,377)
<b>276,351</b>	<b>Regeneration, Business Support &amp; Marketing</b>	<b>380,501</b>	<b>391,595</b>

2022/23	Employees	2023/24
4.6	FTE's	7.3

2022/23	Cost of Service (per resident)	2023/24	2024/25
2.23	Net	3.07	3.16

# Marketing

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 87,349	Marketing	£ 93,969	£ 95,224
<b>87,349</b>	<b>Marketing</b>	<b>93,969</b>	<b>95,224</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 43,912	Employees	£ 49,532	£ 50,787
43,437	Supplies & Services	44,437	44,437
<b>87,349</b>	<b>Marketing</b>	<b>93,969</b>	<b>95,224</b>

2022/23	Employees	2023/24
1.0	FTE's	1.0

# Marketing



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
43,912	Employees	49,532	50,787
43,437	Supplies & Services	44,437	44,437
<b>87,349</b>	<b>Marketing</b>	<b>93,969</b>	<b>95,224</b>
<b>87,349</b>	<b>Marketing</b>	<b>93,969</b>	<b>95,224</b>

## Budget

**Holder:** Nathan Gallagher

## Telephone

**Extension:** 1102

### About the Service:

The Marketing Function aims to develop ESBC's Services and its venues through a strategic approach to satisfying residents' needs, customer demands and prompting services to local residents with the aim of increasing satisfaction, attendances and revenue. This function is responsible for marketing planning, research, branding, promotional campaigns, advertising as well as monitoring and evaluation.

### Major Changes from 2022/23 Budget:

The employee costs reflect an allowance for future national pay awards and a realignment of pension contributions.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.70	Net	0.76	0.77

# Enterprise

2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ 189,002 0	Enterprise Regeneration Projects	£ 237,578 48,954	£ 246,186 50,185
<b>189,002</b>	<b>Enterprise</b>	<b>286,532</b>	<b>296,371</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ 160,462 0 3,000 25,540 0	Employees Premises-Related Expenditure Transport-Related Expenditure Supplies & Services Income	£ 302,254 80,000 3,000 25,542 (124,264)	£ 313,205 0 3,000 25,543 (45,377)
<b>189,002</b>	<b>Enterprise</b>	<b>286,532</b>	<b>296,371</b>

2022/23	Employees	2023/24
3.6	FTE's	6.3

# Enterprise



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
160,462	Employees	209,036	217,643
3,000	Transport-Related Expenditure	3,000	3,000
25,540	Supplies & Services	25,542	25,543
<b>189,002</b>	<b>Enterprise</b>	<b>237,578</b>	<b>246,186</b>
<b>189,002</b>	<b>Enterprise</b>	<b>237,578</b>	<b>246,186</b>

## Budget

**Holder:** Kelly Kerr-Delworth

## Telephone

**Extension:** 1664

### About the Service:

The Enterprise team is responsible for promoting local economic growth and prosperity, working with other agencies and key stakeholders, and supporting the regeneration of the Borough. To achieve this, the team delivers support and advice to businesses, promotes the Borough as a location for inward investment, and works to attract external funding for regeneration. This also involves facilitating the delivery of affordable housing on brownfield sites, enhancing some of the areas environmental assets, and working in partnership to deliver economic growth through the Burton Towns Fund programme.

### Major Changes from 2022/23 Budget:

Employee numbers /costs in the Enterprise Team have increased to support the current regeneration priorities and investment.

2022/23	Cost of Service (per resident)	2023/24	2024/25
1.52	Net	1.92	1.99

# Regeneration Projects



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
0	Employees	93,218	95,562
0	Premises-Related Expenditure	80,000	0
0	Income	(124,264)	(45,377)
<b>0</b>	<b>Regeneration Projects</b>	<b>48,954</b>	<b>50,185</b>

## Budget

**Holder:** Kelly Kerr-Delworth

## Telephone

**Extension:** 1625

### About the Service:

The Council is responsible for delivering a number of regeneration projects and programmes across the Borough, including the Burton upon Trent Towns Fund programme, the Uttoxeter Masterplan, and the Village Enhancement Programme. Many of these projects involve external funding, such as the UK Shared Prosperity Fund and the Towns Fund, which follow prescriptive delivery, timescale and monitoring requirements that need to be carefully managed in order to ensure effective programme delivery.

### Major Changes from 2022/23 Budget:

There is an increase in employee costs to support delivery of regeneration projects which is partially being met from the UK Shared Prosperity delivery capacity funding. Premises expenditure relates to pre-project delivery costs associated with the Towns Fund Project D and is being met from existing Towns Fund allocations in the MTFs for 2022/23.

2022/23	Cost of Service (per resident)	2023/24	2024/25
0.00	Net	0.39	0.40

# Corporate Budgets



2022/2023 Budget	Objective Analysis	2023/2024 Budget	2024/2025 Budget
£ (919,065)	Corporate Budgets	£ 831,053	£ 301,876
<b>(919,065)</b>	<b>Corporate Budgets</b>	<b>831,053</b>	<b>301,876</b>

2022/2023 Budget	Subjective Analysis	2023/2024 Budget	2024/2025 Budget
£ (9,735)	Employees	£ (3,590)	£ 3,440
564,621	Supplies & Services	830,207	294,000
59,336	Transfer Payments	59,336	59,336
(1,533,287)	Income	(54,900)	(54,900)
<b>(919,065)</b>	<b>Corporate Budgets</b>	<b>831,053</b>	<b>301,876</b>

# Corporate Budgets



2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£		£	£
(9,735)	Employees	(3,590)	3,440
564,621	Supplies & Services	830,207	294,000
59,336	Transfer Payments	59,336	59,336
0	Income	(54,900)	(54,900)
<b>614,222</b>	<b>Corporate Budgets</b>	<b>831,053</b>	<b>301,876</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

### About the Service:

Corporate Budgets represent items that do not form part of any particular service.

### Major Changes from 2022/23 Budget:

Supplies and services in 2023/24 include a package of support in relation to the cost of living crisis, a contribution to capital and a volatility provision in recognition of the uncertainty that the Council currently faces in relation to income and expenditure as well as a provision for ongoing contract negotiations. The provision for COVID-19 pressures in 2022/23 has been allocated to services for 2023/24 onwards. The transfer payments payable to Parish Councils due to the impact of the local council tax support scheme on the council tax base remain unchanged. The income shown is a contribution towards additional energy costs set aside in 2022/23.

2022/23	Cost of Service (per resident)	2023/24	2024/25
5.08	Net	6.87	2.50



## Personnel Budget Summary

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£'000		£'000	£'000
7,147	Salaries	8,337	8,673
739	National Insurance	830	867
2,816	Superannuation	3,259	3,295
137	Overtime	179	142
<b>10,839</b>	<b>Total Personnel Budget</b>	<b>12,605</b>	<b>12,977</b>

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£'000		£'000	£'000
443	Corporate Management Team	593	612
1,996	Human Resources, Payments & Pensions	1,736	1,719
280	Legal Services	352	362
60	Local Land Charges	73	75
674	Planning	864	898
<b>3,453</b>	<b>Leader of the Council</b>	<b>3,618</b>	<b>3,666</b>
453	Arts, Brewhouse and Functions	526	542
38	Leisure Services	39	41
315	Licensing and Enforcement	408	419
89	Markets	106	108
19	Strategic Tourism	94	98
<b>914</b>	<b>Cultural Development and Tourism</b>	<b>1,173</b>	<b>1,208</b>
278	Community and Civil Enforcement	344	357
493	Environmental Health	644	628
237	Housing	305	274
30	Partnerships	35	36
1,155	Revenues, Benefits and Customer Contacts	1,331	1,370
20	Social Regeneration	22	23
<b>2,213</b>	<b>Communities and Housing Standards</b>	<b>2,681</b>	<b>2,688</b>
32	Climate Change	54	41
389	Community and Open Spaces	459	474
2,647	Environment	3,083	3,304
<b>3,068</b>	<b>Environment and Climate Change</b>	<b>3,596</b>	<b>3,819</b>
387	Corporate and Commercial	430	444
435	Financial Services and Capital Financing	566	588
198	IT and Printing	220	225
<b>1,020</b>	<b>Finance and Treasury Management</b>	<b>1,216</b>	<b>1,257</b>
43	Marketing	49	50
159	Enterprise	300	311
<b>202</b>	<b>Regeneration, Business Support &amp; Marketing</b>	<b>349</b>	<b>361</b>
(31)	Corporate Budgets	(28)	(22)
(31)	Corporate Budgets	(28)	(22)
<b>10,839</b>	<b>Total Personnel Budget</b>	<b>12,605</b>	<b>12,977</b>

## Personnel Budget

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£'000		£'000	£'000
443	Corporate Management Team	593	612
<b>443</b>	<b>Corporate Management Team</b>	<b>593</b>	<b>612</b>
149	Human Resources	154	159
97	Payroll and Payments	123	128
1,750	Pension Payments	1,459	1,432
<b>1,996</b>	<b>Human Resources, Payments &amp; Pensions</b>	<b>1,736</b>	<b>1,719</b>
31	Assets and Estates Management	40	41
26	Civic Ceremonials	29	30
223	Legal	283	291
<b>280</b>	<b>Legal Services</b>	<b>352</b>	<b>362</b>
60	Land Charges	73	75
<b>60</b>	<b>Local Land Charges</b>	<b>73</b>	<b>75</b>
562	Development Control	642	666
112	Planning Policy	222	232
<b>674</b>	<b>Planning</b>	<b>864</b>	<b>898</b>
<b>3,453</b>	<b>Leader of the Council</b>	<b>3,618</b>	<b>3,666</b>
9	Arts Development and Programmes	11	11
328	Brewhouse Arts Centre	376	387
116	Burton Town Hall	139	144
<b>453</b>	<b>Arts, Brewhouse and Functions</b>	<b>526</b>	<b>542</b>
38	Leisure Management	39	41
<b>38</b>	<b>Leisure Services</b>	<b>39</b>	<b>41</b>
315	Licensing and Enforcement	408	419
<b>315</b>	<b>Licensing and Enforcement</b>	<b>408</b>	<b>419</b>
89	Markets	106	108
<b>89</b>	<b>Markets</b>	<b>106</b>	<b>108</b>
19	Strategic Tourism	94	98
<b>19</b>	<b>Strategic Tourism</b>	<b>94</b>	<b>98</b>
<b>914</b>	<b>Cultural Development and Tourism</b>	<b>1,173</b>	<b>1,208</b>
278	Community and Civil Enforcement	344	357
<b>278</b>	<b>Community and Civil Enforcement</b>	<b>344</b>	<b>357</b>
389	Environmental Health	461	466
104	Housing Standards	183	162
<b>493</b>	<b>Environmental Health</b>	<b>644</b>	<b>628</b>
237	Housing Options	305	274
<b>237</b>	<b>Housing</b>	<b>305</b>	<b>274</b>
30	Partnerships	35	36
<b>30</b>	<b>Partnerships</b>	<b>35</b>	<b>36</b>
340	Benefits and Professional Services	394	405
366	Customer Contacts	417	430
449	Revenues	520	535
<b>1,155</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,331</b>	<b>1,370</b>
20	Social Regeneration	22	23
<b>20</b>	<b>Social Regeneration</b>	<b>22</b>	<b>23</b>
<b>2,213</b>	<b>Communities and Housing Standards</b>	<b>2,681</b>	<b>2,688</b>

## Personnel Budget

2022/2023 Budget		2023/2024 Budget	2024/2025 Budget
£'000		£'000	£'000
32	Climate Change	54	41
<b>32</b>	<b>Climate Change</b>	<b>54</b>	<b>41</b>
68	Cemeteries	79	83
163	Facilities and Health and Safety	183	188
158	Open Spaces	197	203
<b>389</b>	<b>Community and Open Spaces</b>	<b>459</b>	<b>474</b>
219	Building Consultancy	255	261
34	Council Depot	39	40
10	Land Drainage	12	12
71	Public Conveniences	83	85
785	Street Cleaning	900	922
1,528	Waste Collection	1,794	1,984
<b>2,647</b>	<b>Environment</b>	<b>3,083</b>	<b>3,304</b>
<b>3,068</b>	<b>Environment and Climate Change</b>	<b>3,596</b>	<b>3,819</b>
84	Committee Support	95	97
96	Elections	111	114
7	Members Allowances	7	7
200	Programmes and Transformation	217	226
<b>387</b>	<b>Corporate and Commercial</b>	<b>430</b>	<b>444</b>
435	Financial Management Unit	566	588
<b>435</b>	<b>Financial Services and Capital Financing</b>	<b>566</b>	<b>588</b>
39	Central Reprographics and Administration	44	45
159	Computer Services	176	180
<b>198</b>	<b>IT and Printing</b>	<b>220</b>	<b>225</b>
<b>1,020</b>	<b>Finance and Treasury Management</b>	<b>1,216</b>	<b>1,257</b>
43	Marketing	49	50
<b>43</b>	<b>Marketing</b>	<b>49</b>	<b>50</b>
159	Enterprise	207	216
0	Regeneration Projects	93	95
<b>159</b>	<b>Enterprise</b>	<b>300</b>	<b>311</b>
<b>202</b>	<b>Regeneration, Business Support &amp; Marketing</b>	<b>349</b>	<b>361</b>
(31)	Corporate Budgets	(28)	(22)
<b>(31)</b>	<b>Corporate Budgets</b>	<b>(28)</b>	<b>(22)</b>
<b>(31)</b>	<b>Corporate Budgets</b>	<b>(28)</b>	<b>(22)</b>
<b>10,839</b>	<b>Total Personnel Budget</b>	<b>12,605</b>	<b>12,977</b>

# Capital Programme 2023/24 to 2025/26

(including 2022/23 Shared Prosperity Fund and Towns Fund)

## Introduction

The Capital Programme focuses on meeting the Council's priorities. In order to ensure these resources are allocated in the most effective way the Council has a robust decision making process in place, which is outlined in the Asset Management Strategy.

## Capital Programme

The indicative capital programme for 2023/24 to 2025/26 is estimated to be £37.4m. This contains a number of new projects and initiatives as well as updated allocations (including 2022/23) in relation to the Towns Fund and UK Shared Prosperity Fund. A summary of the new projects is provided below:

<u>Projects</u>	2023/24 £'000	2024/25 £'000	2025/26 £'000	Total £'000	
Community Regeneration Fund	100	-	-	100	
Open Spaces - Hanging Basket Replacements	12	-	-	12	
Cemeteries Expansion (top-up)	41	-	-	41	
ICT - SQL Licence	33	-	-	33	
ICT - WiFi	28	-	-	28	
Uttoxeter Master Plan	1,800	-	-	1,800	
Cemeteries Road Improvements	38	38	38	114	
Uttoxeter Sports Hub	1,710	-	-	1,710	
Bass House Improvements	244	-	-	244	
Fleet Replacement - Sweepers (3 Year Replacement)	-	291	-	291	
Disabled Facility Grants	1,160	1,160	1,160	3,480	
<b>Main Stream Capital Expenditure Budget</b>	<b>5,166</b>	<b>1,489</b>	<b>1,198</b>	<b>7,853</b>	
	<b>2022/23 £'000</b>	<b>2023/24 £'000</b>	<b>2023/24 £'000</b>	<b>2024/25 £'000</b>	<b>Total £'000</b>
<b><u>Towns Fund</u></b>					
Project D High Street	5,868	5,131	8,614	646	20,259
Project E Library and Enterprise Hub	33	-	-	-	33
Project F Pedestrian & Cycle Crossing	120	-	-	-	120
Project G Canal Towpath Improvements	20	1,968	-	-	1,988
Project H Cycle Network Enhancements	733	770	395	-	1,898
Project J Specialist Education Officer	1,751	1,751	-	-	3,502
<b>Towns Fund Total</b>	<b>8,525</b>	<b>9,620</b>	<b>9,009</b>	<b>646</b>	<b>27,800</b>
<b><u>UKSPF</u></b>					
Communities and Place	100	150	1,500	0	1,750
<b>Total Capital Expenditure (both mainstream and externally funded)</b>	<b>8,625</b>	<b>14,936</b>	<b>11,998</b>	<b>1,844</b>	<b>37,403</b>
<b><u>Funding</u></b>					
Capital Revenue Reserve		3,506	38	38	3,582
Disabled Facility Grant (Better Care Fund) ^		1,160	1,160	1,160	3,480
Section 106 (Uttoxeter Sports Hub)		500			500
Section 106 (Towns Fund)	1,400	2,600			4,000
Prudential Borrowing (Fleet Replacement)			291		291
Towns Fund Grant	7,125	7,020	9,009	646	23,800
UKSPF (Capital Allocation)	100	150	1,500	0	1,750
<b>Total Capital Funding</b>	<b>8,625</b>	<b>14,936</b>	<b>11,998</b>	<b>1,844</b>	<b>37,403</b>

^ Assumed Better Care Funding Award of £1,160k per year

### **Future Proposals**

The Council adopted the **Uttoxeter Masterplan** in December 2020 which provides a long term coherent vision for Uttoxeter as a town. The Masterplan considered what combination of improvements and changes need to be undertaken to create the right conditions for growth, providing more, and/or better, employment opportunities, along with the necessary infrastructure (roads, housing, utilities, broadband etc.) to support that growth. Members and officers are keen to explore options and/or opportunities to deliver the proposals within the Masterplan and will be working towards developing more detailed proposals (in conjunction with partners, as appropriate). Any proposals will be subject to detailed business cases being brought forward and approved at the appropriate time

### **Existing Projects / Commitments**

The current Capital Programme in 2022/23 amounts to £8.140m and a number of projects, including the Washlands enhancement scheme are taking place over several years. These will be carried forward and added to the capital programme for 2022/23 at the financial year end.

There is an existing commitment to utilise £2m of capital receipts to reduce the underlying need to borrow. In addition to which the Council has adopted a policy to set-aside 20% of all future capital receipts to support the repayment of historical debt. Continuing to reduce the underlying debt will enable savings to be maximised when the next tranches of external debt mature in 2025/26.

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### **Further Information**

Further details can be found in the Council's Asset Management and Capital Strategy 2023/24.

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# Glossary

## **Capital Expenditure**

This represents all expenditure on the acquisition, construction or enhancement of items (such as buildings, roads, major equipment etc.) that have a life of more than one year.

## **Council Tax**

This is a tax, which is levied on the broad capital value of domestic properties, and charged to the resident or owner of the property.

## **Employees Expenditure**

This includes all direct and indirect costs associated with employing staff.

## **National Non-Domestic Rates**

Represents the rate of taxation on business properties. Central Government have the responsibility for setting the rate and Local Authorities are responsible for the billing and collection of the tax.

## **New Homes Bonus**

A scheme introduced by central government to reward local authorities for either new homes or empty homes brought onto the council tax ratings (billing) list.

## **Precept**

An amount charged by another authority to the Council's Collection Fund. The County Council, the Police and Crime Commissioner and the Staffordshire Commissioner Fire and Rescue Authority are the preceptors on East Staffordshire's collection fund.

## **Premises Expenditure**

These costs are all expenses related to the day to day running of premises and land.

## **Prudential Borrowing**

This is borrowing undertaken by the Council in relation to capital expenditure schemes, whereby the Council has decided that such borrowing is affordable, sustainable and prudent in accordance with legislative

## **Reserves**

The amount of money set aside either for a specific purpose (Earmarked Reserves) or held as a contingency to mitigate against known and unknown risks (General Fund Reserves).

## **Revenue Expenditure**

Represents expenditure on day to day running expenses e.g. Salaries, fuel etc.

## **Revenue Support Grant**

This is one of the main non ring-fenced grants received by the Council from the Government. It is calculated using a complex formulae which measures each authority's need to spend relative to each other.

## **Superannuation**

Payments made by the Council into the Local Government Pension Scheme administered by Staffordshire County Council. These payments contribute towards the pension benefits being earned by employees.

## **Supplies and Services Expenditure**

This includes all direct supplies and services to the Council. Including: equipment, furniture, materials, catering office expenses, communications and computing.

## **Third Party Payments**

These costs relate to payments to external service providers for goods or services that cannot easily be classified (i.e. grants to voluntary bodies).

## **Transfer Payments**

This includes costs incurred by the Council for which no goods or services are received by the Council. This mainly includes Housing and Council Tax Benefit payments.

## **Transport Expenditure**

Costs associated with the provision, hire, and use of transport, including travelling allowances.