

**LLOYD HAYNES,
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**AGENDA
for a MEETING of the
AUDIT COMMITTEE
Thursday 14th March 2024 at 6.30pm in the Coltman VC Room at the Town Hall,
Burton upon Trent**

Contact Officer: Daniel Caulkett

Membership

Councillors: A. Mansfield (Chairman)
A. Bailey (Vice-Chairman)
T. Hadley
M. Huckerby
P. Hudson
B. G. Peters
S. Sankey
M. Slater

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Democratic Services ((01283) 508306/608)

E-mail: democratic.services@eaststaffsbc.gov.uk

This Agenda is also available to download from the Council's website,
www.eaststaffsbc.gov.uk

Other Councillors who are not formal members of this Committee may attend meetings of this Committee, except where Exempt Information is likely to be disclosed. If Exempt Information is likely to be disclosed, other Councillors can only attend such meetings if they can demonstrate that their attendance is necessary to perform their duties as a Councillor. If other Councillors do attend, they may ask the Chairman for consent to speak (giving reasons). The Chairman may seek the views of the Committee before making a decision. If the Chairman gives such consent, the Councillor may take part in the debate when invited to do so by the Chairman (but may not vote).

**MEETING OF THE AUDIT COMMITTEE
OPEN TO THE PUBLIC**
**To be held on Thursday 14th March 2024 at 6.30pm in the
Coltman VC Room, Town Hall Burton upon Trent**

AGENDA

	Item	Presenter	Reference
1.	To receive any Apologies for Absence	Daniel Caulkett	Oral
2.	Declaration(s) of Interest (if any)	All	Oral
3.	Urgent Business - To consider any urgent business brought forward to the Committee under Rule 12.	Chairman	Oral
4.	Questions from the Public - To receive questions submitted by any Citizen of the Borough, in accordance with Part 31e of the Constitution. Questions must be received by 8 th March 2024	Chairman	Oral
5.	Questions from members of the Committee - To receive any questions submitted by any Member of the Committee for answer by the Leader, Cabinet member or Officers of the Council. Questions must be received by 8 th March 2024	Chairman	Oral
6.	Minutes of the Meeting held on 8 th February 2024	Chairman	Enclosure No 1

7.	Internal Audit Outstanding Actions – 2021/22 Leisure Contract Monitoring Audit	Head of Corporate and Environment Services	Oral
8.	Internal Audit Outstanding Actions – 2022/23 Commercial Property Management Audit	Head of Legal and Regulatory Services and Monitoring Officer	Oral
9.	Internal Audit Progress Report 2023/24	360 Assurance	Enclosure No 2 – to follow with the consent of the Chairman
10.	External Audit Progress Report 2021/22 and 2022/23	Chairman	Oral
11.	External Audit Progress Report 2023/24	Azets	Enclosure No 3
12.	Accounting Policies 2023/24	Interim Chief Accountant	Enclosure No 4 – to follow with the consent of the Chairman
13.	Date of Next Meeting – tbc	Chairman	Oral