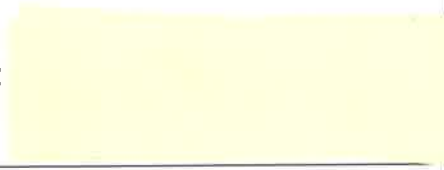



Please leave blank for  
completion by DS  
officers

### EXECUTIVE DECISION RECORD

<b>A1 Service Area</b>	Markets
<b>A2 Title</b>	Revisions to the Market Hall Charging Tariff.
<b>A3 Decision Taken By</b>	Deputy Leader
<b>A4 Chief Officer</b>	Please print name: Mark Rizk  Please sign name: 
<b>A5 Leader / Deputy Leader</b>	Please print name: Cllr Colin Whittaker  Please sign name: 
<b>A6 Date of Decision</b>	[ 23 <sup>rd</sup> february 2018. ]

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	

### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	<input type="checkbox"/>
Scrutiny (Economic Growth, Communities and Health) Committee	<input checked="" type="checkbox"/>

<p><b>B1</b> What is the Decision?</p>	<p>To revise the following Market Hall charges with effect from April 2018:</p> <p>i) Increase hourly hall hire fee from £50 per hour to £60 per hour</p> <p>ii) increase monthly rent on food market traders based on Station Street from £199.93 per month to £220.00 per month</p> <p>iii) Increase the daily charge for promotional hire space on Station Street from £50 a day to £60 a day.</p>
<p><b>B2</b> What are the reasons for the Decision?</p>	<p>i) The Market Hall has now established itself as a venue that can be hired exclusively for events. The £10 price increase will realign itself with other Council venues, yet still remain a very competitively priced events venue in the Borough.</p> <p>ii) Traders based on Station Street have not had an increase in rent for several years. In recognition of this an increase is recommended this year to realign rents with current market rates.</p> <p>iii) Promotional trading space on Station Street is high in demand. Benchmarking was completed against other promotional space in the Town and it was found that Station Street was priced lower than other locations operated by the shopping centres. A price increase would mean the fees remained very competitively priced but more in line with Market rates.</p>
<p><b>B3</b> What are the contributions to Corporate Priorities?</p>	<p>This activity falls under the remit of Promoting Local Economic Growth.</p>
<p><b>B4</b> What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision.</p>

### Financial Implications

<b>B5</b> What are the financial implications?	The main financial issues arising from this decision are as follows:
--	--

Revenue	2017/18	2018/19	2019/20
Additional income	0	£3,830	£3,830

Capital	2017/18	2018/19	2019/20
	0	0	0

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: <b>ANYA MURRAY</b>  Please sign:
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	Yes
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	Yes


### Equalities Implications

<b>B8</b> What are the Equalities implications: N/A
<b>B8.1</b> Positive (Opportunities/Benefits):
<b>B8.2</b> Negative (Threats):
<b>B8.3</b> The subject of this decision is [not] a policy, strategy, function or service that is new or being revised. An equality impact assessment is [[not required/attached as Appendix [ ]].
<b>B8.4</b> [The equality impact assessment identified the following actions to be carried out:]

### Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits):
<b>B9.2</b> Negative (Threats):
<b>B9.3</b> The risks do not need to be entered in the Risk Register.

### Legal Considerations

<b>B10</b> What are the Legal Considerations:	
<b>B10.1</b> There are no significant legal issues arising from this decision.	
This section has been approved by the following member of the Legal Team:	Please print name: ANGELA WALKFIELD Please sign name: 

### Sustainability Implications

<b>B11</b> What are the Sustainability implications: N/A
<b>B11.1</b> The proposal [would/would not] result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
<b>B11.2</b> Positive (Opportunities/Benefits):
<b>B11.3</b> Negative (Threats):

### Health & Safety Implications

<b>B12</b> What are the Health & Safety implications: N/A
<b>B12.1</b> [A Risk Assessment has been carried out and entered into Harriet for all significant hazards and risks.] [A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.]
<b>B12.2</b> [The significant hazards and risks have been identified in the Harriett Risk Assessment numbered [ ]. Any financial implications to mitigate against these hazards and risks are considered above.]
<b>B12.3</b> [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]
<b>B12.3.1</b> Positive (Benefits)
<b>B12.3.2</b> Negative (Threats)

## Key Decision

<b>B13</b> Is this a Key Decision?	No
<p><b>Note: A Key Executive Decision is one where:</b></p> <ol style="list-style-type: none"> <li><b>1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000</b></li> <li><b>2. CAPITAL – Any capital project with a value in excess of £150,000</b></li> <li><b>3. A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	Yes/No/NA ( <i>please delete as appropriate</i> )
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	Yes/No/NA ( <i>please delete as appropriate</i> )

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)