

Please leave blank for completion by DS officers

EXECUTIVE DECISION RECORD

A1 Service Area	Corporate and Commercial (Democratic Services)]
A2 Title	Changes to representatives to outside organisations
A3 Decision Taken By	Leader
A4 Chief Officer	Please print name: Please sign name:
A5 Leader / Deputy Leader	Please print name: Councillor R G W Grosvenor Please sign name:
A6 Date of Decision	[24/8/17]

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No (<i>please delete as appropriate</i>)
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph []


Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	(<i>Please tick as appropriate</i>) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	✓ <input type="checkbox"/>
Scrutiny (Economic Growth, Communities and Health) Committee	✓ <input type="checkbox"/>

B1 What is the Decision?	To appoint Councillors to Outside Organisations as per the attached schedule (superseding EDR 769/17 dated 05/06/17) (Amendment is to remove Councillor Mrs S McGarry from Queens' Hospital Governors' Board and appoint Councillor Mrs D Florence-Jukes)
B2 What are the reasons for the Decision?	To ensure the Borough Council continues to be represented on outside organisations
B3 What are the contributions to Corporate Priorities?	Representation on outside organisations contributes to all Corporate priorities.
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this decision.
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The finance section has been approved by the following member of the Financial Management Unit:	Please print name: <i>LISA TURNER</i> Please sign name: 
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes (please delete as appropriate)
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	Yes/No/NA (please delete as appropriate)
B6.2 Has it got the appropriate approvals under those provisions?	Yes/No (please delete as appropriate)
B7 Is the Decision wholly in accordance with the Council's budget?	Yes/No (please delete as appropriate)
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	Yes/No/NA (please delete as appropriate)
B7.2 Has it got the appropriate approvals under those provisions?	Yes/No (please delete as appropriate)


Equalities Implications

B8 What are the Equalities implications:
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 [The equality impact assessment identified the following actions to be carried out:]

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): The Borough Council continues to be represented on outside organisations.
B9.2 Negative (Threats): Not properly representing the Council's interests on outside organisations.
B9.3 The risks do not need to be entered in the Risk Register.

Legal Considerations

B10 What are the Legal Considerations:	
B10.1 There are no significant legal issues arising from this decision.	
This section has been approved by the following member of the Legal Team:	Please print name: ANGELA WAKEFIELD Please sign name: 

Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal [would/would not] result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes). N/A

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 [A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision?

No (*please delete as appropriate*)

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. **A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

/NA (*please delete as appropriate*)

B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

/NA (*please delete as appropriate*)

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk

CATEGORY 1 – ORGANISATIONS THAT HAVE A STRATEGIC ROLE IN HELPING TO DELIVER THE COUNCIL'S OBJECTIVES

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Burton and District Arts Council	Councillor Mrs J Killoran Councillor Mrs P L Ackroyd	Mark Rizk	Ms M Bradshaw, Secretary, Braemar, Rose Avenue, Stretton, Burton upon Trent, Staffordshire.
Birmingham and Greater Solihull Local Enterprise Partnership	Supervisory Board Councillor Mrs P L Ackroyd Sub Councillor R G W Grosvenor LEP Board Councillor Mrs P L Ackroyd Sub Councillor R G W Grosvenor	Andy O'Brien	Helen E Harper LEP Executive Greater Birmingham & Solihull LEP Baskerville House Centenary Square, Birmingham B1 2ND Tel: 0121 303 4369 Helen.e.harper@birmingham.gov.uk
Birmingham and Greater Solihull LEP Joint Scrutiny Committee	Councillor Mrs S McKiernan Sub Councillor D F Fletcher	Andy O'Brien	Frazer Powell Solihull MBC 0121 704 6079 Frazer.powell@solihull.gov.uk

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Consolidated Charity of Burton upon Trent	Councillor L G Milner Councillor D F Fletcher Councillor D C Leese Councillor S Gaskin Councillor Mrs B Toon	Andy O'Brien	Mr John Southwell Clerk to the Trustees, Consolidated Charity of Burton upon Trent, 1 st Floor, Gibraltar House, Crown Square, First Avenue, Burton upon Trent Staffordshire DE14 2WE 01283 527067 clerk@consolidatedcharityburton.org.uk
Staffordshire County Council Health Scrutiny Committee	Councillor S Smith	Mark Rizk	Mike Bradbury Democracy Manager – Executive, Civic and Members and Democratic Services Staffordshire County Council County Buildings Martin Street Stafford ST16 2LH
East Staffordshire Sports Council	Councillor D C Leese Councillor E Barker Councillor P Hudson	Mark Rizk	Mr G Fargher, 13 Lovatt Close, Stretton, Burton upon Trent, Staffordshire. DE13 0HZ
Joint Waste Management Board	Councillor D C Leese	Sal Khan	Mike Bradbury Democracy Manager – Executive, Civic and Members and Democratic Services Staffordshire County Council County Buildings Martin Street Stafford ST16 2LH

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Queens' Hospital Governors' Board	Councillor Mrs D Florence-Jukes	Mark Rizk	Chief Executive Queen's Hospital Governance Board Queen's Hospital Belvedere Road Burton upon Trent DE13 0RB (inform Mike Bradbury Democracy Manager – Staffordshire County Council)
Public Services LSP Board	Councillor R G W Grosvenor	Andy O'Brien	Mike Hovers
Staffordshire and Stoke on Trent Planning Forum	Councillor E W RBarker	Sal Khan	Mr J Lindop, Support Officer (Partnership Support Team), Member and Democratic Services Unit (MaDSU), Staffordshire County Council, 3 Tipping Street, Stafford. ST16 2LL Jonathan.lindop@staffordshire.gov.uk

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Uttoxeter Leisure and Development Company Limited	Councillor C Smith Councillor Mrs S McGarry	Andy O'Brien	Mr D MacDonald, Executive Director Northern Racing, Wood Lane, Uttoxeter, Staffordshire. ST14 8BD dmacdonald@uttoxeter-racecourse.co.uk
Staffordshire Police and Crime Panel	Councillor Mrs D Florence-Jukes Subs Councillor D C Leese	Michael Hovers	Julie Plant Staffordshire County Council 01785 276135 Julie.plant@staffordhire.gov.uk

CATEGORY 2 – ORGANISATIONS THAT DELIVER SIGNIFICANT SERVICES RELATED TO THE COUNCIL'S OBJECTIVES

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Age UK (Burton on Trent)	Councillor Mrs B Toon	Mark Rizk	Chief Officer, Age UK (Burton on Trent), Voluntary Services Centre, Union Street Car Park, Burton upon Trent, Staffordshire. DE14 1AA
C.P.R.E. (Staffordshire Branch) - Campaign to Protect Rural England	Councillor E Barker Councillor C V Whittaker (Substitute)	Sal Khan	Mr J Roberts Chairman (Staffordshire Branch), C.P.R.E., 15 Martin Street, Stafford. ST16 2LE R E Bray Branch Secretary protect@cprestaffordshire.org.uk

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
<p>Historic England – Heritage Champions Programme. (English Heritage is now a charity which is focused on the care of historic sites such as Wall Roman Site and Ashby de la Zouch Castle)</p>	<p>Councillor D C Leese</p>	<p>Sal Khan</p>	<p>Louisa Moore BA, MCultHeritage Principal Adviser, Historic Places Team Planning Group, West Midlands The Axis 10 Holliday Street Birmingham B1 1TG Direct Dial: 0121 625 6883 Mobile: 0777 043 5511 Louisa.Moore@HistoricEngland.org.uk Regional director is Miss Veryan Heal https://historicengland.org.uk/advice/planning/local-heritage/heritage-champions/</p>
<p>Nottingham East Midlands Airport Consultative Group</p>	<p>Councillor C Smith Sub Councillor D C Leese</p>	<p>Sal Khan</p>	<p>Ms R Holland, Secretary, Nottingham East Midlands Airport, Castle Donington, Derby. DE74 2SA</p>
<p>Sexual Abuse and Rape Advice Centre (SARAC)</p>	<p>Councillor Mrs P L Ackroyd Councillor Ms S Andjelkovic</p>	<p>Mark Rizk</p>	<p>Ms Tina Baxter Manager SARAC, PO Box 3, Burton upon Trent, Staffordshire. DE14 1BB</p>

CATEGORY 3 – CIRCUMSTANCES WHERE THE COUNCIL OWNS PREMISES AND LEASES THEM TO TRUSTEES OR OTHER MANAGING BODY

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Burton Amateur Boxing Club	Councillor S Gaskin	Mark Rizk	Mr P J Holmes, 8 Ash Tree Close, Newhall, Swadlincote, Derbyshire. DE11 0NS
Carver Road Community Centre Management Committee	Councillor K J Builth Councillor Mrs D Florence-Jukes Councillor L G Milner	Mark Rizk	Shirley Barnes 222 Shobnall Street Burton upon Trent Tel 860199
Queen Street Community Centre Management Committee	Councillor A A Chaudhry Councillor Mrs R Carlton Councillor S A Hussain	Mark Rizk	Community Centre Administrator, Queen Street Community Centre, Queen Street, Burton upon Trent, Staffordshire. DE14 3LW Queensstreet01@btconnect.com
Uttoxeter Heath Community Centre Management Committee	Councillor Mrs S McGarry Councillor P Hudson	Mark Rizk	The Secretary, Uttoxeter Heath Community Centre, Holly Road, Uttoxeter, Staffordshire.
Waterside Community Centre Management Committee	Councillor Ms A J Legg Councillor C Wileman	Mark Rizk	Mrs P A West, 35 Norfolk Road, Stapenhill, Burton upon Trent, Staffordshire. DE15 9JE Tel 536762 Patwest352000@yahoo.co.uk

CATEGORY 4 – LOCAL COMMUNITY OR WARD BASED ORGANISATIONS

NAME	REPRESENTATIVES	LEAD OFFICER	CONTACT
Rolleston Alms Houses - Nominated Trustee	Councillor Mrs B Toon	Mark Rizk	T J Bramall Clerk to the Trustees Rolleston Almshouse Charity 148 High Street, Burton upon Trent, Staffordshire. DE14 1JY
Henry Warford Trust	Councillor J Jones	Mark Rizk	The Clerk to B&D Key Trust Mrs M Firth 30 Church Lane Barton under Needwood Staffs DE13 8HU info@bartondunstallkeytrust.co.uk
Barton and Dunstall Key Trust	Councillor J Jones	Mark Rizk	The Clerk as above