

Ref:

601/15

Executive Decision Record

Please leave blank for completion by DS officers

A1 Service Area:

Communities & Open Spaces

A2 Title

Horticulture Centre and Fountains School

A3 Decision Taken By

Cabinet/ Leader/ Deputy Leader/ Chief Officer

A4 Chief Officer

Mark Rizk

Please sign

A5 Leader/Deputy Leader

Cllr Whittaker

Please sign

A6 Date of Decision

2/9/15

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?

no

A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.

n/a

A8 Which Scrutiny Committee should this decision be submitted to?

(please tick as appropriate)

Scrutiny (Promoting Local Economic Growth) Committee

Scrutiny (Value for Money Council Services) Committee

Scrutiny (Protecting and Strengthening Communities) Committee

B1 What is the Decision?

Fountains School wish to utilise the retail operation of the Horticulture Centre to help their pupils gain vocational experience and training in a work placed setting. The school would become responsible for the day to day running of the retail side of the Horticulture Centre and would have responsibility for serving customers and stock control. Income from sales would continue to be retained by the Borough Council. Initially this would be a 12 month trial running from October 2015.

B2 What are the reasons for the Decision?

Please see B1 above, the arrangement is mutually beneficial to Fountains School and the Borough Council. Fountains have the opportunity to provide vocational training and the Borough Council not only retain the income from retail sales but officer time is released for other duties within the Communities & Open Spaces team.

B3 What are the contributions to Corporate Priorities?

Promoting Local Economic Growth

B4 What are the Human Rights considerations?

There are no Human Rights issues arising from this decision

B5 What are the financial implications?

There are no financial issues arising from this decision

B6 Is the Decision wholly in accordance with the Council's policy framework?

Yes

B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?

n/a

AND

B6.2 Has it got the appropriate approvals under those provisions?

n/a

B7 Is the Decision wholly in accordance with the Council's budget?

n/a

B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?

n/a

AND

B7.2 Has it got the appropriate approvals under those provisions?

n/a

B8 What are the Equalities implications?

B8.1 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

The questions contained in this questionnaire are not to be altered in any way. If you have any queries regarding the contents of this document, please contact Andrea Davies Ext 1306 or refer to Part 3 Section 6 of the Constitution.

B9 What are the Risk Assessment implications?

B9.1 Positive (Opportunities/Benefits):

- Retail income is retained by the Borough Council
- The Council can help support an external partner in providing vocational training without significant changes to service
- Young people learn and develop valuable skill sets
- There is an opportunity to rebrand the Horticulture Centre

B9.2 Negative (Threats):

- Sustainability of the scheme. A 12 month trial is proposed at present with a view to a rolling 12 month agreement subject to the success of the project.
- Opening times at the Horticulture Centre may change

B10 What are the Legal Considerations?

B10.1 There are no significant legal issues arising from this decision

B11 What are the Sustainability implications?

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).

B12 What are the Health & Safety implications?

B12.1 Risk assessments are already established for volunteers and individuals working at the Horticulture Centre. These existing risk assessments would encompass those individuals from Fountains. Additionally, Fountains would provide the Borough Council with the necessary risk assessments prior to commencement

B13. Is this a Key Decision?

No

Note A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. **A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

n/a

B13.2 If Yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

n/a

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to Andrea Davies, Democratic Services.