

EXECUTIVE DECISION RECORD

REF No

A1 Service Area	Communities
A2 Title	To provide funding support for an Outdoor Classroom to support Community activity in Uttoxeter.
A3 Decision Taken By	Deputy Leader/ Chief Officer
A4 Chief Officer	Please print name: Mark Rizk Please sign name: Approval by email 220223
A5 Leader / Deputy Leader	Please print name: Cllr Faulkner Please sign name: Approval by email 220223
A6 Date of Decision	22 nd February 2023

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph []

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)* ✓

Scrutiny Community Regeneration Committee

Scrutiny Environment and Health and Well Being Committee ✓

Scrutiny Value for Money Council Services Committee

<p>B1 What is the Decision?</p>	<p>To procure an Outdoor Classroom to support community horticultural activity in Uttoxeter. The classroom will be situated in the 'Go Garden' at Uttoxeter Leisure Centre. The space will be used to enhance volunteering opportunities, support social prescribing and provide a warm and dry shelter.</p> <p>In order to facilitate this project the purchase of an Outdoor classroom is required. Three quotes have been sought and the selected provider is UK Gardens (£13,595.45 if purchased before the end of February 2023). This was the lowest value quote.</p> <p>One quote (£2,975.00) has been sought and accepted to lay the concrete base for the shed. The selected provider is: DSK Engineering.</p>
<p>B2 What are the reasons for the Decision?</p>	<p>The Council will be offering support to residents who are experiencing hardship with the cost of living. Providing this facility will allow community support to take place through community volunteering as well as providing an opportunity for social prescribing and supporting residents with mental health issues during this crisis (and beyond).</p>
<p>B3 What are the contributions to Corporate Priorities?</p>	<p>Environment and Health and Well Being.</p>
<p>B4 What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision.</p>

Financial Implications

<p>B5 What are the financial implications?</p>	<p>The main financial issues arising from this decision are as follows:</p> <p>The cost of £13,595.45 plus £2,975.00 will be provided from monies allocated to supporting the community from the current in year forecast underspend.</p>
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Revenue	2022/23	2023/24	2024/25
Cost of the Classroom	13,595.45		
Cost of the base on which to place the classroom	2,975.00		

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Lisa Turner Please sign name: Approval by email 220223
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B7.2 Has it got the appropriate approvals under those provisions?	N/A

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): This provision will be open to all sections of the communities within East Staffordshire, particularly in and around Uttoxeter.
B8.2 Negative (Threats): None-the facility will be available to all.
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 The equality impact assessment identified the following actions to be carried out: N/A

Risk Assessment

B9 What are the Risk Assessment implications: N/A
B9.1 Positive (Opportunities/Benefits):
B9.2 Negative (Threats):

B9 What are the Risk Assessment implications: N/A

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 The main legal issues arising from this decision are as follows:

The Council has the statutory power, under s2 Local Government Act 2000, to do anything it considers is likely to achieve one, or more, of the following objects: the promotion of the social, economic, or environmental well-being of its Area.

The Procurement of the Outdoor Classroom is in accordance with the Council's Contract Procedure Rules.

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker – Locum Solicitor

Please sign name: [Approval by email 220223](#)

Sustainability Implications

B11 What are the Sustainability implications:

B11.1 The proposal would result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

B11.2 Positive (Opportunities/Benefits):

The provision of an outdoor classroom will support the horticultural activity taking place in Uttoxeter.

B11.3 Negative (Threats):

None.

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

B12.2 [The significant hazards and risks have been identified in the Safety Media Risk Assessment numbered []. Any financial implications to mitigate against these hazards and risks are considered above.] **N/A**

B12.3 [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below] **N/A**

B12.3.1 Positive (Benefits)

B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

NA

B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk

The questions contained in this questionnaire are not to be altered in any way. If you have any queries regarding the contents of this document, please contact Andrea Davies Ext 1306 or refer to Part 3 Section 6 of the Constitution.