

EXECUTIVE DECISION RECORD

REF No 499.22

A1 Service Area	The Staffordshire Leaders' Board
A2 Title	Adoption of the Terms of Reference for The Staffordshire Leaders' Board Joint Committee.
A3 Decision Taken By	Leader
A4 Chief Officer	Please print name: Andy O'Brien Please sign name: Approval by Signature 021122
A5 Leader / Deputy Leader	Please print name: Councillor George Allen Please sign name: Approval by Signature 021122
A6 Date of Decision	4 th October 2022

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)* ✓

Scrutiny Community Regeneration Committee

Scrutiny Environment and Health and Well Being Committee

Scrutiny Value for Money Council Services Committee ✓

B1 What is the Decision?	To approve and adopt the Terms of Reference for The Staffordshire Leaders' Board Joint Committee.
B2 What are the reasons for the Decision?	<p>At the Leaders' Board meeting held in June the Board resolved: "the updated version of the Terms of Reference for the Board will be taken to each parent authority's Cabinet meeting to facilitate the Board's preferred meeting frequency.</p> <p>The Joint Committee of the local authorities in Staffordshire has been established by the Staffordshire Leaders' Board to explore opportunities for improved joint working and to develop and implement plans for devolution from Government through a County Deal.</p> <p>Adopting the Terms of Reference (attached to this EDR at Appendix 1) will enable the Joint Committee to operate according to a formal set of rules.</p>
B3 What are the contributions to Corporate Priorities?	Community Regeneration.
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this decision.
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Revenue	2022/23	2023/24	2024/25

Capital	2022/23	2023/24	2024/25

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Lisa Turner</p> <p>Please sign name: Approval by email 111022</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B6.2 Has it got the appropriate approvals under those provisions?	N/A
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B7.2 Has it got the appropriate approvals under those provisions?	N/A

Equalities Implications

B8 What are the Equalities implications: N/A
B8.1 Positive (Opportunities/Benefits):
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 [The equality impact assessment identified the following actions to be carried out:]

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): Time efficiencies in harmonising local authorities and their priorities. Potential for improved relationships amongst involved local authorities. Decentralising decision making relating to strategic economic growth. Decentralising monitoring projects and programmes of activity commissioned directly by the Committee.
B9.2 Negative (Threats): Each authority can scrutinise the decisions of the Leaders' Board, which might delay decision making.
B9.3 The risks do not need to be entered in the Risk Register.] Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:
B10.1 There are no significant legal issues arising from this decision.
This section has been approved by the following member of the Legal Team Please print name: John Teasdale
Please sign name: Approval by email 021122

Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).
B11.2 Positive (Opportunities/Benefits):
B11.3 Negative (Threats):

Health & Safety Implications

B12 What are the Health & Safety implications: N/A
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2
B12.3
B12.3.1 Positive (Benefits)
B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	N/A

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to
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