

EXECUTIVE DECISION RECORD

REF No [ref 349/21](#)

A1 Service Area	Brewhouse, Arts & Town Hall
A2 Title	Welcome Back Fund Event – Paine’s Plough Roundabout on Bargates
A3 Decision Taken By	Deputy Leader/ Chief Officer
A4 Chief Officer	Please print name: Mark Rizk Please sign name: Approval by email 140921
A5 Deputy Leader	Please print name: Cllr B Peters Please sign name: Approval by email 140921
A6 Date of Decision	14 th September 2021

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?

Scrutiny (Audit & Value for Money Council Services) Committee

Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee X

<p>B1 What is the Decision?</p>	<p>To allow the erection of a ‘pop up’ Theatre; Paine’s Plough Roundabout and associated activity, including food and drinks vendors, to take place on the former Bargates site as part of the Welcome Back Fund events from 20 – 27 September 2021.</p>
<p>B2 What are the reasons for the Decision?</p>	<p>The East Staffordshire Borough Council (Off-Street Parking Places) Order 2017 is currently in place, and includes the grassed area of the former Bargates site. The Order does not allow sale of goods on the land. However, Part v of the order does permit <i>“any person duly authorised by the Council may suspend use of any Parking Place or part thereof whenever he considers suspension reasonably necessary.”</i></p> <p>The decision to allow the event is based on the premise that the event will not obstruct or rely on the suspension of any parking places nor any access and will be based solely on the grassed area.</p> <p>And that the event will bring benefit as it aims to:</p> <p>Support the aims of the Welcome Back Fund (ERDF and HM Government) and increase footfall into high street and improve the visitor economy. This activity aims to highlight Burton as a destination and attract visitors and residents to come back to town now that COVID 19 restrictions are lifted.</p> <p>Help promote local business as part of the event and wider #staylocal campaign</p> <p>Support the night time economy in Burton</p>
<p>B3 What are the contributions to Corporate Priorities?</p>	<p>Community Regeneration</p>
<p>B4 What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision.</p>

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this decision. The event and associated activity will be funded through the Welcome Back Fund.
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Revenue	2021/22	2022/23	2023/24
The location of the 'pop up' theatre will not take up any parking spaces.			

Capital	2021/22	2022/23	2023/24

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray Please sign name: Approval by email 130921
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): The event is open to all and ticket prices have been set at an accessible level. There will be free activities available All local (Burton Town Centre) businesses will be invited to be involved
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): Increase visitors to the Town Centre and animate a vacant site No loss of revenue from needing to suspend parking place as will take place on grassed area
B9.2 Negative (Threats): Security of the event being on a prominent site – there will be 24 hour security and ticketed only entry
B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:
B10.1 There are no significant legal issues arising from this decision. A Temporary Event Notice has been issued for the event.
This section has been approved by the following member of the Legal Team Please print name: Angela Wakefield

B10 What are the Legal Considerations:

Please sign name: [Approval by email 020921](#)

Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
B11.2 Positive (Opportunities/Benefits): There will be low impact on the environment from the event Recycling bins available on site
B11.3 Negative (Threats): Generator will be used on site – will ensure that LED lighting and low energy to reduce impact as much as possible

Health & Safety Implications

B12 What are the Health & Safety implications:
B12.1 A Risk Assessment has been carried out and entered into Safety Media for all significant hazards and risks.
B12.2 [The significant hazards and risks have been identified in the Safety Media Risk Assessment numbered 'WBF 2021'. Any financial implications to mitigate against these hazards and risks are considered above.
B12.3 Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below
B12.3.1 Positive (Benefits) Working with experienced suppliers and ESBC Officers to mitigate risks associated with event
B12.3.2 Negative (Threats) Main risks associated with delivering events with the public

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk