



EXECUTIVE DECISION RECORD

REF No: 251.24

A1 Service Area	Regeneration & Development
A2 Title	Burton Christmas Lights Switch On, Safety Infrastructure
A3 Decision Taken By	Cabinet Member / Chief Officer
A4 Chief Officer	Please print name: Mark Rizk Please sign name: Approval via email 06/11/2024
A5 Leader / Deputy Leader consulted?	Please print name: Cllr Paul Walker Please sign name: Approval via email 06/11/2024
A6 Date of Decision	6/11/2024

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Conflict of Interest

Are there any conflicts of interest to declare? No (*please delete as appropriate*)



(If “Yes” please contact the Chief Executive before making the Decision. A note of dispensation should be attached).

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee ✓

Scrutiny (Health and Wellbeing) Committee

Scrutiny (Climate Change and Environment) Committee

B3 What are the contributions to Corporate Priorities?	Creating a prosperous East Staffordshire
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>The additional expenditure will be met from Earmarked Reserves - Safer & Active Communities Reserve.</p>
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Revenue	2024/25	2025/26	2026/27
	£10,000		

Capital	2024/25	2025/26	2026/27

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Andrew Brindley - Principal Accountant</p> <p>Please sign name: Approval via email 30/10/2024</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	Yes

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits):
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 The equality impact assessment identified the following actions to be carried out

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits):
B9.2 Negative (Threats):
B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 Under s2 Occupiers Liability Act 1957, the Council has a common duty of care to take such care as in all the circumstances of the case is reasonable to see that visitors to the event will be reasonably safe for the purposes for which he is invited or permitted by the occupier to be there.

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker – Locum Solicitor and Deputy Monitoring Officer

Please sign name: Approval via email 29/10/2024

Sustainability Implications

B11 What are the Sustainability implications:

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).

B11.2 Positive (Opportunities/Benefits):

B11.3 Negative (Threats):

Health & Safety Implications

B12 What are the Health & Safety implications:
These additional measures will improve the safety of the general public visiting the Christmas Lights Switch On.

B12.1 N/A

B12.2 N/A

B12.3 N/A

B12.3.1 Positive (Benefits) Public safety improvements, along with improved incident/accident response management.

B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk