



**EXECUTIVE DECISION RECORD
Cabinet Member**

REF No: 226.24

A1 Service Area	Communities and Regulatory Services
A2 Title	Reimbursement of Temporary Accommodation Costs
A3 Decision Taken By	Cabinet Member
A4 Chief Officer	Please print name: Thomas Deery Please sign name: (Approval via email 25/09/24)
A5 Leader / Deputy Leader	Please print name: Cllr Simon Slater Please sign name: (Approval via email 02/10/24)
A6 Date of Decision	2 nd October 2024

Confidential or Exempt Information

A7 Does this decision contain Confidential Information?	No
A7.1 Does this Decision contain Exempt Information as described in Schedule 12A of the Local Government Act 1972?	No
A7.2 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	NA

Conflict of Interest

Are there any conflicts of interest to declare? No

(If "Yes" please contact the Chief Executive before making the Decision. A note of dispensation should be attached).



Scrutiny/Audit

A8 Which Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee

Scrutiny (Health and Wellbeing) Committee ✓

Scrutiny (Climate Change and Environment) Committee

Audit Committee

B1 What is the Decision?	To make a minor alteration to the Council's Homelessness and Rough Sleeping Strategy 2023 - 2028 to reflect the current position in respect of the reimbursement of temporary accommodation costs.
B2 What are the reasons for the Decision?	<p>The alteration will be made to the page 12 of the Homelessness and Rough Sleeping Strategy¹ under the 'Temporary Accommodation' subheading and will read as follows:</p> <ul style="list-style-type: none"> • <i>Where the Council has been able to ascertain the financial standing of the individual using the temporary accommodation service and has been able to undertake an assessment of their repayment liability for that temporary accommodation, this debt will be raised and repayment sought as a sundry debt to the Council, with any write off of that debt being undertaken in accordance with the sundry debt provisions in the Council's write off policy.</i> • <i>Where the Council has not been able to ascertain this or quantify the repayment liability in question, repayment for temporary accommodation will not be sought by the Council on the basis that it is highly unlikely to materialise.</i> <p>This alteration is made for transparency and clarity in relation to the provision of temporary accommodation for homeless households.</p>
B2 Alternative options considered and rejected?	Given that the formulation of words reflects the 'either / or' formulation it is not apparent that there are any viable alternatives.
B3 What are the contributions to Corporate Priorities?	Standing up for our communities
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

<p>B5 What are the financial implications?</p>	<p>There are no additional financial implications arising from the minor policy amendment to the Council’s Homelessness and Rough Sleeping Strategy 2023-2028.</p> <p>The amendment formalises existing practices within the Housing Options Team, and therefore is not expected to result in any change to the budgets for the service area.</p>
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Revenue	2024/25	2025/26	2026/27

Capital	2024/25	2025/26	2026/27

<p>The finance section has been approved by the following member of the Financial Management Unit:</p>	<p>Please print name: NL/Andrew Brindley</p> <p>Please sign name: (Approval via email 24/09/24)</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council’s policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council’s budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	Yes

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits):
<ul style="list-style-type: none"> • None identified.
B8.2 Negative (Threats):
<ul style="list-style-type: none"> • None identified.
B8.3 The subject of this decision is a policy, strategy, function or service that is new or being revised. An equality impact assessment is attached as Appendix 1.
B8.4 NA

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits):
<ul style="list-style-type: none"> • Provides additional transparency for people affected by homelessness.
B9.2 Negative (Threats)
<ul style="list-style-type: none"> • None identified.

B9 What are the Risk Assessment implications:

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 The main legal issues arising from this decision are as follows:

- By s1(a) Homelessness Act 2002, all local housing authorities must carry out a homelessness review from time to time, but at least every 5 years.
- Section 1(b) requires the Authority to publish the results of any review.
- The results of any review must also be made available for inspection at the Council's principal office, pursuant to Section 2 (3) (a).

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker – Locum Solicitor and Deputy Monitoring Officer.

Please sign name: (Approval via email 23/09/24)

Environmental Impacts

B11 What are the Environmental Impacts:

Consider impacts related to the Climate Change & Nature Strategy aims:

- Reducing greenhouse gas emissions (climate change mitigation)
- Preparing for future climate change (adaptation)
- Protecting and enhancing nature
- Using resources wisely and minimising waste and pollution

B11.1 The impacts are **not significant** and are set out below without enhanced consideration by the Council's Climate Change and Adaptation Officers.

(note – a **significant** impact will likely result from any project, policy, procurement exercise or service change that has a direct or indirect effect on energy or fuel use, water use, land use, other physical resource use, waste generation, pollution, regeneration or construction – If unsure contact the Council's Climate Change and Adaptation Officers.)

B11.2 Positive Impacts (Opportunities/Benefits):

B11.3 Negative Impacts (Threats/Mitigation):

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

B12.2 Any financial implications to mitigate against these hazards and risks are considered above.

B12.3 NA

B12.3.1 Positive (Benefits) NA

B12.3.2 Negative (Threats) NA

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

NA

B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to:
democratic.services@eaststaffsbc.gov.uk