

B1 What is the Decision?	To apply to the 'Rough Sleeping Cold Weather Fund 2019-20' for funding to secure a night shelter again this year. The Burton YMCA require a further £30k to meet their staffing costs, and if the application is successful the entire amount could be awarded. The bid is attached at Appendix 1, and the letter inviting applications at Appendix 2.
B2 What are the reasons for the Decision?	Evidence shows that there continues to be an average of between 9-15 people each week sleeping rough; with no access to emergency accommodation available in the area. The primary goal of the Night Shelter is to reduce the health related harms of exposure to excessive cold. The Night Shelter will benefit the services working with rough sleepers by providing ready access to the client group, the venue can be utilised for client work in the early morning, offering more resources than are available at sleep sites.
B3 What are the contributions to Corporate Priorities?	Protecting and Strengthening Communities
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	The main financial issues arising from this decision are as follows: <ul style="list-style-type: none"> • If the MHCLG funding application is successful, the Council will make available the amount specified in the funding award for the provision of a 'Night Shelter' service on an underwritten basis. • The revenue, if received, will be provided by the MHCLG pursuant to sections 31(3) and 31(4) of the Local Government Act 2003.
--	---

Revenue	2019/20	2020/21	2021/22
	£30k	£0	£0

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: ANYA MURRAY Please sign name: A-J. Murray
---	---

Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	Yes

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): <ul style="list-style-type: none"> The Night Shelter provides a welcoming, warm and safe place to stay, offering hot drinks and hot meals to a marginalised group.
B8.2 Negative (Threats): <ul style="list-style-type: none"> None identified.
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised.
B8.4 The equality impact assessment identified the following actions to be carried out: NA

Risk Assessment

B9 What are the Risk Assessment implications:
--

B9.1 Positive (Opportunities/Benefits):

- Provides a flexible and accessible provision for rough sleepers during the winter period.
- Mitigates the negative health impacts associated with rough sleeping.
- Facilitates engagement with rough sleepers to enable them to secure suitable long term accommodation.

B9.2 Negative (Threats):

- This payment secures a one off provision this year, and a Night Shelter may be required again in future years.
- Potential to draw rough sleepers into the area, although this is mitigated by the reconnection procedure.

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 The main legal issues arising from this decision are as follows:

- The revenue, if received, will be provided by the MHCLG pursuant to sections 31(3) and 31(4) of the Local Government Act 2003.
- The service will be commissioned in accordance with the Council's exemption to contract procedures (Appendix 3).

This section has been approved by the following member of the Legal Team:

Please print name:

ANGELA WAKEFIELD

Please sign name:



Sustainability Implications

B11 What are the Sustainability implications:

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

B11.2 Positive (Opportunities/Benefits): NA

B11.3 Negative (Threats): NA

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision?	No
Note: A Key Executive Decision is one where:	
<ol style="list-style-type: none">1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,0002. CAPITAL – Any capital project with a value in excess of £150,0003. A decision which significantly affects communities living or working in an area comprising two or more wards.	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk

Application form: Cold Weather Fund 2019-20

Local Authority: East Staffordshire

Contact details

Name: Brett Atkinson

Email: brett.atkinson@eaststaffsbc.gov.uk

Tel: 01283 508123

Activity type: Night Shelter, 1 Dec 2019 until 31 Mar 2020

Bid amount (Sept 2019 – March 2020): £30,000.00

Brief outline of bid:

Evidence shows that there continues to be an average of between 9-15 people each week sleeping rough; with no access to emergency accommodation available in the area.

The Burton Night Shelter has operated over the winter period for the last 2 years and been well utilised; provided and managed by Burton and District YMCA in collaboration with Burton Churches Together. The venue is Parish Church of Saint Paul, St Paul's Square, Burton upon Trent, DE14 2EQ has been utilised 7 nights a week, and is available again this winter.

The YMCA are supported by over 120 volunteers, many of whom will assist with the Night Shelter again this year if it is able to proceed. The YMCA provide a welcoming, warm and safe place to stay, offering hot drinks and hot meals, and a camp bed and sleeping bag. Guests also have breakfast before they leave. The Night Shelter will open at 8pm and close the doors the next morning at 8am. The Night Shelter incorporates 'befriender' volunteers to provide encouragement and personalised support with a view to promoting engagement with the wider set of services e.g. the Navigator.

As in previous years, it is proposed that the Burton and District YMCA will provide the Leadership, recruitment, training and development of staff and volunteers. The YMCA will manage the operation of the night shelter through weekly and monthly management review meetings to ensure the safety of guests, volunteers and staff, and to ensure the programme is successful.

The Night Shelter will benefit the services working with rough sleepers by providing ready access to the client group, as communicating / locating individuals is frequently an issue (also note the 'befriender' service). The venue can be utilised for client work in the early morning, offering more resources than are available at sleep sites.

We intend to enhance the overall client work and 'move on' offer for guests of the Night Shelter this year, in part due to the newly formed 'Burton and East Staffs Homeless Partnership' which has improved interagency working. In particular the Partnership has facilitated the introduction of void monitoring, and enhanced relationships with supported accommodation providers.

Target Client Cohort(s) if Appropriate:

E.g.

- New to the street,
- Entrenched rough sleepers,

- People at risk of sleeping rough,
- Rough sleepers not accessing services.

All rough sleepers will be able to access the Night Shelter.

Costs:

£30k for a Night Shelter provision from 1 Dec 2019 until 31 March 2020.

Is this different from last year's Cold Weather Fund (2018-19):

- Yes
 No

How will these service provisions and client interventions be rolled into your local authority's existing RSI, and other funded work, to support rough sleepers?

The Night Shelter will provide support to the interventions offered by the RRP funded Navigator, as it will improve contact and potentially assist with building motivation to change the behaviour of entrenched rough sleepers. The Night Shelter will also complement the work of the Council commissioned Rough Sleepers Outreach Service, who will be assisting with client move on and directing rough sleepers to access the Night Shelter where further move on work can be undertaken. It is anticipated that all 5 units of the RSI funded Housing First accommodation will be filled by the 1 December 2019, but in the event that this is not case the venue could facilitate contact and communication pending the commencement of this intervention.

Funding for the Cold Weather Fund will be available until March 2020. Given the short funding period, please set out how support from this programme and support pathways will be sustained post funding and how they will be integrated into existing services.

The primary goal of the Night Shelter is to reduce the health related harms of exposure to excessive cold. Take up of the Night Shelter in the last 2 years has demonstrated the success of the Night Shelter intervention by this measure, with the vast majority of rough sleepers utilising the provision.

In addition, individuals who have been successfully moved on to settled accommodation available for 6 months or longer will leave a legacy in the area, reducing the overall number of rough sleepers.

Please set out your key stakeholders and how you will work with them to mobilise and deliver this programme. This should include voluntary and community based intervention for people sleeping rough locally

Burton Churches Together are providing the venue. Consolidated Charities have made a one off grant to be utilised as follows: rent, utilities, sleeping equipment, food and beverage costs, cooking equipment and utensils, professional cleaning and volunteer costs.

Police, Probation, DWP and other statutory services will direct people to the Night Shelter where necessary and appropriate e.g. those not owed a temporary accommodation duty.

Humanity Unites, Burton Soup Kitchen, Street Food, St Vincent de Paul and general public to assist with food provision and prep / welcoming of guests morning and evening (specifics TBC).

Local supported accommodation providers to assist with 'move on' based on a subgroup of the Burton and East Staffs Homeless Partnership (specifics TBC).

DELIVERY PLAN

Timeline for delivery	Activity
September 2019	NA
October 2019	Recruit staff and Volunteers
November 2019	Further recruitment and training package
December 2019	Night Shelter provision all month, guest support and move on
January 2020	Night Shelter provision all month, guest support and move on
February 2020	Night Shelter provision all month, guest support and move on
March 2020	Night Shelter provision all month, guest support and move on

Resources		
Resource e.g. 10 bed hostel	Funding	Notes
x2 night staff at 40 hours per week, plus x2 night staff at 48hours per week. The requirement is for 2 staff each night to cover the 7 evenings/nights over the 17 weeks and 2 days that the Night Shelter will be open.	£30k	The total cost for night staff is £33k plus VAT. The YMCA have confirmed that they will make up the shortfall, and they are also financing the other staffing costs i.e. co-ordinator, management costs and overheads.

Monitoring information

We are asking all CWF funded LAs to provide data on outcomes related to their funding as set out below:

- How many unique individuals have interacted with Cold Weather Funded Services?
- How many unique individuals have been supported into short-term accommodation through Cold Weather Funding?
- How many unique individuals have been supported into long-term accommodation through Cold Weather Funding?

- How many unique individuals (if any) have positively supported by Cold Weather Funding into employment, or with employment focused services and training?
- How many unique individuals (if any) have positively reconnected to another area by Cold Weather Funding?
- How many unique individuals (if any) have positively supported by Cold Weather Funding substance misuse work?
- How many unique individuals (if any) have been positive supported by Cold Weather Funding in other ways, not included above?



Ministry of Housing,
Communities &
Local Government

Rt Hon Robert Jenrick MP
*Secretary of State for Housing, Communities
and Local Government*

*Ministry of Housing, Communities and Local
Government*
4th Floor, Fry Building
2 Marsham Street
London SW1P 4DF

Email: robert.jenrick@communities.gov.uk
www.gov.uk/mhclg

Tel: 0303 444 3450

12 September 2019

Dear Chief Executive,

ROUGH SLEEPING COLD WEATHER FUND 2019-20 AND GUIDANCE ON SUPPORT FOR NON-UK NATIONALS

Cold Weather Fund 2019-20

Last year you helped to deliver the Cold Weather Fund which relieved several thousand rough sleepers across the country over the winter period, meaning more individuals had access to the support they needed. Because of the importance of this work we have decided to fund a second year of the Cold Weather Fund. In recognition of the challenges faced last year, and to ensure you have the tools in place before winter, we will be making £10 million funding available to local authorities in England from September until March 2020.

Government remains committed to halving rough sleeping by 2022 and ending it altogether by 2027. That is why we have funded over £1.2 billion to tackle homelessness and rough sleeping over the spending review period. This funding shows how serious the government is about preventing and reducing homelessness and rough sleeping. Our rough sleeping advisers will be working closely with you to apply for this funding and putting in place an effective delivery and mobilisation plan to ensure you are in good stead ahead of winter.

The purpose of the fund is to enable local authorities, combined authorities and partners to provide swift, bespoke interventions to rough sleepers in their area, as well as enhance existing services. We encourage authorities to work collaboratively to ensure that services are joined up for rough sleepers. The resources should be targeted at those clients who are currently unlikely to take up interventions this winter, either because services do not currently exist, or where there are barriers to individuals accessing or sustaining existing options.

To ensure the Cold Weather Fund has a rapid impact, we will be providing funding on an underwritten basis. Authorities will be able to mobilise programmes as they see fit, and invoice MHCLG for amounts spent within the spending caps set out below. Authorities who believe they can make use of the additional Cold Weather Funding to implement initiatives to support rough sleepers during the cold weather period this year should start mobilising their interventions rapidly. Your rough sleeping advisers will be in touch shortly to discuss next steps.

Learning from last year's funding and in order to reach as many rough sleepers as possible, this year we will be making up to £1 million of this fund available to providers and services that are not

commissioned by local authorities. This element of the fund will be administered by Homeless Link who will ensure that the interventions are effective in supporting as many people as possible off the streets.

Support for Non-UK nationals ineligible for mainstream homelessness support

We recognise that supporting non-UK national rough sleepers ineligible for mainstream homelessness support presents particular challenges for local authorities. I would however like to take this opportunity to emphasise the responsibility local authorities have to observe the law in this area. The following guidance applies to all services funded by MHCLG:

- We expect local authorities to be aware of the legal restrictions that can apply when offering assistance to non-UK nationals, depending on their immigration status (for example, the restrictions contained in Schedule 3 to the Nationality, Immigration and Asylum Act 2002).
- The funding allocated by MHCLG should not be used to fund support activities or provisions that would be deemed unlawful under said legal restrictions.
- What this means in practice is that once you are aware that an individual is not eligible for services you should no longer provide them with support.
- This legal position may however be superseded by human rights considerations in periods of extreme weather or when there is a risk to life.
- If you are unsure if your intended use of funding will be within your legal powers you should seek clarity with your lawyers.

I hope that this approach will ensure effective and tailored initiatives within your areas that can quickly support rough sleepers off the streets and into safe, suitable and sustained accommodation.



RT HON ROBERT JENRICK MP

Exemption to Contract Procedure Rules

Notes:

- The questions contained in this questionnaire are not to be altered in any way. If you have any queries regarding the contents of this document, please contact the Programmes and Transformation Team.
- Depending on the value of the contract you may be required to complete an Executive Decision Record. You should seek guidance on this from the Programmes and Transformation Team.

Service:

Housing Options
(Department Manager: Brett Atkinson)
(Head of Service: Sal Khan)

What is the subject/contract?

Winter Night Shelter

What is the length of the contract?

Single purchase

What is the total value of the contract?

£30,000.00

For what reason(s) should this contract be exempt from the Council's Contract Procedure Rules?

The MHCLG's Cold Weather Fund 2019-20 is designed to mobilise & implement initiatives rapidly in order to support rough sleepers during the imminent period cold weather this year. That is why the application process calls for fully worked proposals, and the funding is provided on an underwritten basis. The Burton and District YMCA are the only local provider with experience of operating a facility of this kind, and they have approached us with a fully worked proposal in line with the MHCLG requirements.

The YMCA have secured £28,598 from other sources to operate a Night Shelter during the winter of 2019/20. The YMCA have requested a further £30k from the Council to top up the funding already secured to the level required to deliver the service; on this basis there are no other providers who would be able to deliver the service for the £30k offered by the Council. Furthermore, only one Winter Night Shelter is required for the area and the

Council's decision would ensure that the funding already secured by the YMCA is not wasted.

The Night Shelter was operated successfully by the YMCA for the last two winters, this grant funding will simply enable the YMCA to continue to operate the service. The YMCA have the contacts, venue and experience locally in a way that no other organisation could realistically compete.

By whom was the Decision taken?

Please print and sign the names of the Chief Officer and Leader/Deputy Leader and retain as part of your procurement records. The form must also be countersigned by the Section 151 Officer.

	(Please mark with a *)	Name	Signed
Deputy Leader	*	Cllr R Faulkner	
Chief Officer	*	Sal Khan	
Section 151 Officer	*	Sal Khan	

What date was the Decision made?

Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?

No