



**EXECUTIVE DECISION RECORD
Cabinet Member**

REF No: 43/23

A1 Service Area	Regulatory Services
A2 Title	East Staffordshire Safer Events Policy Review
A3 Decision Taken By	Cabinet Member – Tourism and Cultural Development
A4 Chief Officer	Please print name: John Teasdale Please sign name: Approval by email 04/09/23
A5 Leader / Deputy Leader	Please print name: Simon Slater Please sign name: Approval by email 22/09/23
A6 Date of Decision	25/09/2023

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No <i>(please delete as appropriate)</i>
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	NA

Conflict of Interest

Are there any conflicts of interest to declare? No *(please delete as appropriate)*

(If “Yes” please contact the Chief Executive before making the Decision. A note of dispensation should be attached).



Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? (*Please tick as appropriate*)

Scrutiny (Value for Money Council) Committee

Scrutiny (Regeneration Development and Market Hall) Committee

Scrutiny (Health and Wellbeing) Committee ✓

Scrutiny (Climate Change and Environment) Committee

B1 What is the Decision?	To approve and formally adopt the revised East Staffordshire Safer Events Policy
B2 What are the reasons for the Decision?	The policy provides a framework for East Staffordshire Borough Council and partner agencies to coordinate a Safety Advisory Group with the aim of promoting good practice and ensuring consistent and coordinated advice to event organisers.
B2 Alternative options considered and rejected?	Although not mandatory, the Council adopted a policy for the management of safety at events taking place as 'good practice' in 2014. The policy has since been reviewed and has been amended to include information on the protect duty (Martyn's Law) to further improve public safety. It has also added further clarification on events that are relevant to the SAG.
B3 What are the contributions to Corporate Priorities?	Creating a Prosperous East Staffordshire: The policy will ensure the provision of consistent advice and good practice to ensure the safe organisation and operation of events within the borough.
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this decision.
--	---

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray Please sign name: Approval by email 08/09/23
---	---

Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	NA
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	NA

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): The Policy establishes a framework that enables the Council with its partners, to ensure the effective and proportionate management of risks associated with public events.
B8.2 Negative (Threats): NA
B8.3 The subject of this decision is a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): Improved management of safety at public events
B9.2 Negative (Threats) None
B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 There are no significant legal issues arising from this decision. Whilst there is no specific legal duty on the Council to adopt a policy, it is recognised as 'good practice' and provides a framework within which the Council and its partners can effectively fulfil their responsibilities for ensuring that public events are organised and delivered safely.

This section has been approved by the following member of the Legal Team

Please print name: John Teasdale

Please sign name: Approval by email 04/09/23

Sustainability Implications

B11 What are the Sustainability implications:

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).

B11.2 Positive (Opportunities/Benefits): NA

B11.3 Negative (Threats): NA

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision? No (*please delete as appropriate*)

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	<i>NA (please delete as appropriate)</i>
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	<i>NA (please delete as appropriate)</i>

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk