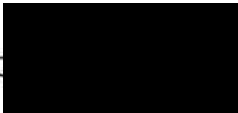



Please leave blank for  
completion by DS  
officers

### EXECUTIVE DECISION RECORD

<b>A1</b> Service Area	Communities & Open Spaces
<b>A2</b> Title	Tree Management Policy
<b>A3</b> Decision Taken By	Cabinet/ Leader/ Deputy Leader/ Chief Officer <i>(please delete as appropriate)</i>
<b>A4</b> Chief Officer	Please print name: Mark Rizk  Please sign name: 
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr Ed Barker  Please sign name: 
<b>A6</b> Date of Decision	<del>31/7/19</del> 6/9/19.

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	


### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	<i>(Please tick as appropriate)</i> ✓	
Scrutiny (Audit & Value for Money Council Services) Committee	<input type="checkbox"/>	
Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee	<input checked="" type="checkbox"/>	

<b>B1</b> What is the Decision?	Updated and minor amendments to the Tree Management Policy
<b>B2</b> What are the reasons for the Decision?	The original policy has come to the end of its three year cycle. However, the details within it remain relevant to the management of trees in the borough
<b>B3</b> What are the contributions to Corporate Priorities?	Environment and Health & Well being
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision

### Financial Implications

<b>B5</b> What are the financial implications?	There are no financial issues arising from this decision.
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The finance section has been approved by the following member of the Financial Management Unit:	Please print name: ANYA MURRAY  Please sign name: 
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	N/A
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	N/A
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	N/A

### Equalities Implications

**B8** What are the Equalities implications: N/A

**B8.3** The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

### Risk Assessment

**B9** What are the Risk Assessment implications: N/A

**B9.3** The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

### Legal Considerations

**B10** What are the Legal Considerations: N/A

**B10.1** There are no significant legal issues arising from this decision

This section has been approved by the following member of the Legal Team:

Please print name:

ANGELA WAKEFIELD

Please sign name:



## Sustainability Implications

**B11** What are the Sustainability implications:

- Maintenance of tree stocks
- Replacement of trees that have been removed

**B11.1** The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

## Health & Safety Implications

**B12** What are the Health & Safety implications:

Tree stocks are inspected to reduce the potential risk of failure and are prioritised dependent on size, age and location.

**B12.1** A Risk Assessment has been carried out and entered into Harriet for all significant hazards and risks

**B12.2** The significant hazards and risks have been identified in the Harriett Risk Assessment entitled tree inspections. Any financial implications to mitigate against these hazards and risks are considered above.

## Key Decision

<b>B13</b> Is this a Key Decision?	No
<b>Note: A Key Executive Decision is one where:</b> <ol style="list-style-type: none"> <li>1. <b>REVENUE</b> – Any contract or proposal with an annual payment or saving of more than £100,000</li> <li>2. <b>CAPITAL</b> – Any capital project with a value in excess of £150,000</li> <li>3. <b>A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	N/A

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)

