

**EAST STAFFORDSHIRE BOROUGH COUNCIL LOCAL PLAN
EXAMINATION**

**PRE-HEARING MEETING
AGENDA**

The Town Hall, Burton on Trent
Tuesday 16 September 2014
2 pm

AGENDA

Notes

This Agenda should be read in conjunction with the Guidance Note from the Inspector [E.7] circulated by the Programme Officer and also available on the ESBC Examination web page

1. Welcome and Introductions

Inspector
Programme Officer
ESBC

Purpose of the PHM

2. Brief Review of Guidance issued to date

Planning Inspectorate Guidance
Duty to Co-operate
Legal compliance
Soundness
Justification
Effectiveness
Consistency with national policy
NPPF
PPG
Limitation of Inspector's remit

Inspector's Guidance [E.7]
Starting Point
Planning Practice Guidance
Appearances
Position Statements
Programme
Hearings
Agendas
Library and Documentation
Report and Close of Examination

3. Post-Submission Evidence

Additional Documents
Inspector's Initial Questions and Council Responses

4. Proposed Modifications

Main Modifications - reference to Schedule

Additional (minor) Modifications
Composite versions of the Plan

5. Housing Choice SPD Consultation

Relationship to ESLP and Main Modifications
Inclusion of Representations

6. Late Representations

Document A.26 and the database

7. Venue

Location
Disabled facilities
Public transport/car parking
Public address
Refreshments
Communications
Other points

8. Issues and Matters for Discussion

With reference to circulated draft schedule
Non-Allocated or 'omission' sites
Other matters
Groups of common interest
Statements of Common Ground

9. Attendees

Any other points regarding appearances

10. Programme

Key Dates
Reference to circulated draft programme
Comments

11. Documentation

Library and Referencing
Position Statements
Other Papers [if any]
Statements of Common Ground [SCGs]
Submission dates/numbers of copies etc
Format

12. Site Visits

Unaccompanied [normally]
Accompanied [if required]

13. Any Further Questions

Strictly procedural and at the discretion of the Inspector